

## MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

### HELD AT HEPTONSTALL J I & N SCHOOL, 6 MARCH 2017

**Present** : Councillors J Crowther (Chairman) A Baldwin M V Edwards  
J Scarborough S Slater & B Stott

#### **186/16 APOLOGIES OF ABSENCE**

Apologies of absence were received from Councillors K Roberts, J Crowther & A Baldwin. It was resolved the absences of Councillors Baldwin and Roberts be deemed Approved Absences.

#### **187/16 DECLARATIONS OF INTERESTS**

There were no Declarations of Interests.

#### **188/16 PUBLIC PARTICIPATION**

Mr Barrie Marlor of Southfield, Heptonstall, wished to address the issue of the recent road closure of Towngate, Heptonstall, and the effect upon the bus service.

The lack of publicised information had given rise to uncertainty as to service provision and he wondered whose responsibility it was to provide such information – the bus company (who he applauded for its quality of service) or METRO? He said that clarity is needed for similar occurrences in future.

Mr Marlor was advised that his question would be considered along with a further bus related item already on this meeting's agenda.

**189/16** The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 6 February 2017 were approved as a correct record.

#### **190/16 Arising from the minutes :**

- The Clerk explained the requirements of Section 137 LGA 1972 and advised that the decision to pay monies to charities of Miss Morgan's choice in respect of her **Internal Audit** services was not an appropriate way forward (*minute 174/16*). It was resolved that payment for her services be paid direct to her and it be made clear to her that she was, of course, free to designate such monies to destinations of her own choice.

#### **191/16 TRAINING/DEVELOPMENT**

The Clerk confirmed he had re-arranged bookings for attendance at Cedar Court Hotel, Derby Dale Road, Wakefield on 25 March 2017 for Councillors Dunford (in place of Cllr Crowther) and Slater.

### **192/16 FRIENDS OF HEPTONSTALL SUNDAY SCHOOL AND CHAPEL : GRANT REQUEST**

Amy Binns spoke to her application for £1,000 for a feasibility study to be undertaken in respect of the Sunday School.

It was made clear that the Local Government Act 1972 did not permit grants to ecclesiastical bodies per se and therefore any grants should be confirmed solely for use in respect of the Sunday School building and not the Chapel. The Clerk confirmed this was the case.

Following discussion it was resolved :

A Grant of £1,000 be provided to be used exclusively for the proposed feasibility study – looking at the Sunday School alone. Payment to be made on a 'draw down' basis upon production of copies of invoice(s) being provided to the Parish Council.

### **193/16 HEPTONSTALL EXHIBITIONS/RICHARD NAYLOR CHARITITES : REQUEST FOR GRANT FUNDING 2017/18**

*(Prior to any discussion on this matter Councillor James declared a Disclosable Interest and left the room. Councillor Slater was elected to preside for this item).*

This item had been deferred following the lack of representational attendance at the Finance Committee meeting on 16 January 2017.

The Vice Chairman of the charity boards (Cllr John Scarborough) was deputed to provide the necessary representation and be available for questions.

Following his address it was resolved to provide a Grant of £500 to each of the two bodies for 2017/18.

*(Councillor James returned and resumed Chairmanship).*

### **194/16 BUSINESS TERM DEPOSIT**

Following a recommendation by The Clerk it was resolved to transfer a further £5,500 from the current account to the existing Term deposit for the 6 months commencing 16 April 2017.

### **195/16 APPROVAL OF ACCOUNTS**

It was resolved to approve the following accounts for payment :

R M Greenwood	¼ Salary (to 31/3/17) (net)	£1,152.00
	Postage – year to March 2017	£ 176.82
	Stationery	£ 16.47
	Telephone/Broadband – 3 mos to 03/17	£ 68.10
	Travel	£ 12.50
Yorks Local Couns Assns	Training Fees	£ 230.00

Lambert Print & Design Ltd – Newsletter publication	£ 140.00
Post Office Ltd                      HMRC (PAYE)	£ 288.00

### **196/16 PLANNING**

**(a) Planning Decisions** : notification of recent decisions were received from the Planning Authority and presented for information.

**(b)** The following **Planning Applications** were presented for comment :

- **PA 17/90002/ELC : Maintenance Replacement Poles and renewal works to aerial bunched conductors – Land north of 9 Knowl Top, Edge Hey Road, Colden**

No objections arose.

- **PA 17/00133/FUL : Extension of Implement Store - Acre Piggery, Widdop Road, Heptonstall**

No objections arose.

- **PA 17/00103/FUL & 17/00104/LBC : Change of use Agricultural to Dwelling (incl Listed Building Consent) – The Granary, Greenwood Lee Farm, Widdop Road, Heptonstall**

No objections arose.

### **197/16 ARISING FROM CORRESPONDENCE RECEIVED :**

- It was agreed to enquire of the arrangements for the 906 bus service to Widdop. Also to remind METRO again of the previous correspondence in respect of the large yellow school buses, and to ascertain whose responsibility it is to advertise revisions to service during road closures etc. On this last point METRO should ensure adequate public notice is provided for the sake of clarity.

### **198/16 ROLLING PROGRAMME OF COUNCIL ACTIONS**

The Clerk and Councillor Scarborough provided a report of their meeting with senior Planners/Head of Enforcement and were available for resultant questions. As regards the enforcement in respect of land at North Slack, Miss Markwell had reported that the matter had now been 'referred up' due to the financial implications and was now in the hands of Richard Seaman and Councillor Sutherland. She would report back as soon as a decision has been made.

### **199/16 TOWNGATE PUBLIC CAR PARK**

The Clerk reported he was awaiting a follow up report from an officer at Calderdale MBC. It was resolved this be chased, and copied to Ward Councillors and Cllr Barry Collins.

### **200/16 DAMAGE TO PLAYING FIELD WALL, LONGFIELD HEPTONSTALL**

Following a report of the dangers arising from damage to the wall it was resolved to ask Calderdale MB Council to take remedial action.

### **201/16 ARCHIVE RECORDS OF HEPTONSTALL FORWARD**

Mrs Livesey had advised that records of Heptonstall Forward's activities had been archived to Hebden Bridge Local History Society and provided a list of items included :

10 packages entitled 'Heptonstall Forward Archive' comprising :

Minutes and supporting documentation 2002 – 2016  
Newsletters (2 of each) August 2004 to July 2016 (missing summer 2006 & April 2010)  
Heptonstall Parish Plan material – 2004  
Heptonstall Community Showcase Event material - 2010  
Heptonstall Community-led Plan material – 2011  
Heptonstall Forward Bulb Planting material

### **202/16 STAFF APPRAISAL**

The Chairman advised members that he and Councillor Dunford (Chairman of the Staffing Committee) had undertaken a review of the Clerk's Contract of Employment and, as a result, recommended to members that, with the engagement of the current officer, this aspect is not considered to be a priority and, as such, it is not intended to revisit the current contract.

It was resolved to accept the Chairman's recommendation.

### **203/16 NEIGHBOURHOOD PLANNING**

Councillor Slater provided an update of progress on the Neighbourhood Planning Joint Committee – the next meeting of which will take place in one week's time.

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(Chairman)

.....  
(Date)