

**AUDIT OF HEPTONSTALL COMMUNITY LED PLAN 2013-14
(MAY 14th 2014)**

SECTION	WHAT	WHO	TIME-SCALE	FURTHER ACTION 2013/14	AUDIT MAY 2014	FURTHER ACTION 2014-15
COMMUNITY FOCUS	1. To establish an annual Parish event by means of the community participating in a school celebration.	Heptonstall Forward	For May 2014	Heptonstall Forward is willing to support Heptonstall school in an event incorporating Maypole Dancing should the need arise.	There has not been a suitable occasion when HF could participate in a school celebration this year. However the Heptonstall Festival engaged more members of the community, particularly the school, and it would therefore be appropriate for the Festival to become the main 'community annual event.'	To support the Heptonstall Festival Committee in ways which are appropriate for both organisations.
<i>(carried forward from 2004-11 Parish Plan)</i>	2. To actively encourage wider membership of Heptonstall Forward.	<i>Heptonstall Forward</i>	<i>Continuing</i>	<i>To continue to encourage membership and to seek updates from the voluntary groups.</i>	<i>Details of meetings and invitations to attend have been placed in the quarterly newsletters. There has been no interest shown by any individual. Updates from Voluntary groups have been received on a quarterly basis and reports from the information supplied have been placed in the newsletters</i>	<i>To continue to encourage membership and to seek updates from the voluntary groups.</i>
<i>(carried forward from 2004-11 Parish Plan)</i>	3. To review and renew the Community-led Plan.	<i>Heptonstall Forward</i>	<i>May 15th 2014</i>	<i>Review 2013/14 plan at AGM May 2014.</i>	<i>The CLP was audited and reviewed o May 14th 2014. As this is the penultimate year of the CLP the secretary in her report to the Annual Parish meeting in March 2014, raised the issue of the future of Heptonstall Forward after 2016, when the CLP is completed.</i>	<i>Review 2014/15 plan at AGM May 2014. Set time and date of final AGM. Make plans with regard to the future of Heptonstall Forward as an organisation.</i>
ENVIRONMENT	4. To improve the physical environment, including dog fouling and litter clean up.	Heptonstall Forward assisted by community	As and when appropriate	Maintain a watching brief on dog litter issues & seek the support of the Dog Warden when appropriate. Use newsletters to identify problem areas and seek solutions. Litter:- the public will be encouraged to participate in a clear up should the	The Dog Wardens held a public meeting at Heptonstall School. Stricter monitoring and penalties are to be enforced. More effective signs are in place. HF attended the meeting and ensured that information from the meeting was placed in the May newsletter. No Community clean up has taken place this year.	Maintain a watching brief on dog litter issues and seek the support of the Dog Warden when appropriate. Use newsletters to identify problem areas and seek solutions. Litter- members of the public will be encouraged to participate in a clear up should the need arise.

				need arise.		
	<p>5. To add to the visual enhancement of the Parish e.g. bulb planting, floral displays and festive decorations.</p>	<p>HeLP Heptonstall Lights & Planting .</p> <p>Heptonstall Forward</p>	<p>Ongoing 2013/14</p> <p>October 2013</p>	<p>HELP to seek local contributions to support an extended range of planting activities and Christmas lights. To organise a clean up of the church yard in May 2013. To secure the permission of CMBC with regard to putting a planter in place to improve the floral aspects of the village. A 'best front of house competition will be organised for summer 2013. Heptonstall Forward to organise the planting of spring bulbs in October 2013. They will seek contributions from the community in addition to the £100 provided by the Parish Council.</p>	<p>HF organised a house to house collection in the village. £343 was raised and divided between Bulb Planting and HeLP. HF and residents planted bulbs in October. All newly planted areas, were photographed and published in the May newsletter. Volunteers were thanked. A slip was in newsletter to volunteer and plant an area next year.</p> <p>HeLP bought a planter for Weavers Square which conforms to CMBC Heritage Guidelines. Raised funds at stall at H'stall Festival. Received financial support from HF, the Festival Committee, Parish Council, the White Lion & The Cross Inn. Continued clearance and planting of churchyard. Held competitions for Front of House and Christmas Wreathe to encourage residents to brighten up the village. Organised Christmas Lights switch on.</p>	<p>Heptonstall Forward to organise the planting of spring bulbs in October 2014. They will seek contributions from the community via a box in the Post Office in addition to the £100 provided by the Parish Council, and the funds allocated from the 2013 collection. The results will feature in the May 2015 newsletter. HeLP to purchase another planter. Hold Front of House and Christmas Wreathe competition. Organise Christmas Lights switch-on, (now a regular event). Continue clearing church yard. Encourage residents to help brighten up the village for the Tour de France weekend, by holding a plant and hanging basket sale in June. Continue to Fund raise.</p>
	<p>6. To provide Finger Posts.</p>	<p>Signage Group</p>	<p>As soon as CMBC are able to complete.</p>	<p>To monitor and encourage CMBC's activities in erecting finger posts (which have been ordered) at Hepton Drive Park and Weavers' Square. When the final</p>	<p>The Signs have been ordered twice but due to errors and delays on the part of CMBC the project was delayed. Finger posts are now in place in Weavers' Square and Hepton Drive Park.</p>	<p>The project will be brought to a conclusion and thereafter the Signage Group which has worked quickly and effectively on their project will cease to exist.</p>

				phase has been completed there will be an official opening and thereafter the Signage Group which has worked quickly and effectively on their project will cease to exist.		
<i>(carried forward from 2004-11 Parish Plan).</i>	<i>7. To protect the interests of the community in relation to planning issue.</i>	<i>Heptonstall Forward</i>		<i>Ongoing need as and when it arises in context of new planning regulations to protect the interests of the community in relation to planning issues</i>	<i>Formal objections have been made on behalf on the Community to the proposed caravan site at Slack. Information will be gathered on the implications of the possible proposed change of usage of the Slack Top Centre to a rehabilitation Centre for Substance Abusers should a planning application be made.</i>	<i>Ongoing need as and when it arises in context of new planning regulations to protect the interests of the community in relation to planning issues</i>
HOUSING	8. To reflect the expressed views: 70% of respondents feel that additional housing is not needed, 88% value the landscape and 77% value the tranquillity.	Heptonstall Forward	As and when required	To support the Parish Council in respect of their role in the new planning regulations.	There have been no plans for further housing submitted this year.	To support the Parish Council in respect of their role in the new planning regulations.
LOCAL FACILITIES & SERVICES	9. To support the preservation of important historic buildings.	Heptonstall Forward	Continuing	A HF member will continue to attend/ support Heritage meetings for the Museum, Churches/Chapels.	Due to CMBC cancellation only one meeting took place. But information indicates that visitor numbers and income have ensured the viability of the museum. The chapels have been placed on an interactive map which raises their profile.	A HF member will continue to attend/ support Heritage meetings for the Museum, Churches/Chapels if invited.
	10. To produce a quarterly newsletter. Continue to	communications Group & Heptonstall Forward	Quarterly beginning January.	To produce a quarterly newsletter. Continue to	The newsletter has been published quarterly, achieving ongoing improvement in style, & variety of content. Circulation has improved to 250 which is adequate and allows the	The Communications Group to produce a quarterly newsletter, on behalf of Heptonstall Forward. Continue to increase circulation,

	increase circulation.			increase circulation, quality and make style changes where considered necessary. Parish Council to approve content (see list of designated Cllrs.) and to finance via a grant to Heptonstall Forward, who hold responsibility for the newsletter.	newsletter to increase in size without exceeding the budget. The Parish Council has financed its publication but as yet hasn't clarified its role with regard to approval of content. This is currently being done by a Heptonstall Forward member.	improve quality, interest and variety, and to make style changes where considered necessary. A member of Heptonstall Forward will approve content before publication. The Parish Council will be asked to clarify their role.
	11. To maintain and develop the community website.	Communications Group.	Continuing	Continue to encourage contributions from the community and extend the range of local information available.	The website continues to run as originally conceived and now has links with Facebook; resulting in a wider audience. A small team updates the website regularly, with details of forthcoming events and point of local interest as they arise. It receives comments on local issues, which are published on the website or forwarded to relevant parties. It also receives enquiries and requests for information, for example on local walks or family history. Analytical statistics suggest that the site receives on average 50 visitors viewing between them a total of 150 pages daily.	The Communication/website group to recruit new team members and contributors. To strengthen links with other local groups, such as Heptonstall Festival organisers. To continue to add generally to the range of information available through the website to the local and wider communities.
ELDERLY AND DISABLED	12 To establish a Good Neighbour Scheme.	Good Neighbour Scheme Group	Continuing activities.	The Good Neighbour group will meet biannually in order to respond to any changing need or circumstance. They will seek to promote the Community Car Service, Age UK Good Neighbour schemes, in	The group met biannually. It continues to promote and support existing services and has consulted elderly residents on an individual basis with regard to their general needs. Support has also been given to the arrangement and organisation of the two events organised by the Community Village Team.	The Good Neighbours Group will continue to meet biannually in order to respond to any changing need or circumstance. They will continue to promote the Community Car Service, Age UK Good Neighbour schemes, as well as local Luncheon Clubs. To that end they will aim to provide an information stall at relevant community events –including the Pennine Spring Festival and chapel and church events. Members of the

				addition to the Luncheon Clubs and the Shopping Bus, via a stall at Pennine Spring Festival and in any other community events. There will be a feature in each quarterly newsletter.		group will continue to make individual contributions in support of the periodic events that have been organised by the Community Village Team (including The Village Christmas Lunch and periodic Afternoon Teas). There will also continue to be a 'Good Neighbour' themed contribution or insert in the Heptonstall Newsletter.
COMMUNITY ENTERPRISE & LOCAL ECONOMY	13. To establish a green and environmental action group, to explore the potential to take forward some, or all of the possible projects described eg. allotments, community food projects, composting, renewable energy & community enterprise.	Residents who are interested.	If and when appropriate	To support residents who express an interest in establishing a group. To raise awareness via newsletter and website that, should an individual wish to lead such a group, then HF will assist in promoting its establishment and membership.	No interest has been expressed in forming any of the aforesaid groups.	To support residents who express an interest in establishing a group. To raise awareness via newsletter and website that, should an individual wish to lead such a group, then HF will assist in promoting its establishment and membership.
TRAFFIC, PARKING & ROAD SAFETY	14. To establish a blanket 20 mph speed limit throughout Heptonstall Village and in other built-up areas within the Parish and to investigate and, if proved feasible, introduce a blanket 40mph	Traffic, Parking & Road Safety Group (led by Parish Council and incorporating residents)	2013/4	*Continue to elicit support of CMBC & Ward Cllrs to achieve aim. Complete feasibility study and progress project to completion if feasible.	1) Priority given to Towngate/Smithwell lane problems due to LeeWood Rd collapse & closure. Speed survey carried out & effective traffic calming sought from CMBC to slow down speeders. Negative response from CMBC. Police enforcement action initiated. 2) Detailed perusal of speed limit regs, a consultant quotation for speed limit review, indicative costings for implementation, plus CMBC policy and consultation for introduction of 20mph limit zones, throughout the Borough, resulted in suspension of Project 14.	1) Limited programme of police 20mph enforcement action in Towngate/Smithwell Lane to be carried out. 2) Otherwise project suspended. No targets set for this period. Progress dependent on CMBC consultation and resultant policy decisions.- see above.

	speed limit in areas of the Parish not subject to 20mph					
	15. To develop & implement solutions to the vehicle parking problems in Heptonstall Village.	Traffic, Parking & Road Safety Group (led by Parish Council and incorporating residents)	2013/4	Maintain a watching brief on existing parking restrictions and ensure there is adequate enforcement. Complete feasibility study.	1) Double yellow lines at junction Hepton Drive/ Longfield/Southfield working well but increasing traffic obstruction & road safety problems due to irresponsible parking on Southfield and Valley View Rd. Negative response to these problems from CMBC. 2) Progress on possible new off road car park at Delph and/or on Valley View Rd delayed due to Lee Wood Rd problem and slow response of CMBC in helping to progress. CMBC advice- to focus on Valley View Rd option: strong case in Planning Application needed to overcome Green Belt objections. Project Plan for progressing prepared.	1) Maintain a watching brief on traffic/on street parking problems on Valley View Rd and Southfield and take up with CMBC again as necessary. 2) Progress possible new Valley View Rd car park through completion of feasibility study, and if positive, to submission of Planning and Asset Transfer/Leasing applications.
	16. To identify, develop possible solutions for & seek rectification of, the road safety hazards in the Parish.	Traffic, Parking & Road Safety Group (led by Parish Council and incorporating residents)	2013/4	* see above Properly designed speed survey to be conducted, financed by the Parish Council. If feasible, to establish robust evidence base in support of case effective action by CMBC.	Not Applicable. Dependent on success of 14 & 15 above.	Not Applicable. Dependent on success of 14 & 15 above.
<i>(carried forward from 2004-11 Parish Plan)</i>	17. To ensure cultural & entertainment event organisers are aware of the need to identify appropriate parking in their promotions.	<i>Heptonstall Forward</i>	<i>As and when required</i>	<i>To maintain a watching brief and give advice/support as and when appropriate.</i>	<i>The impact on parking of cultural and entertainment events was observed and no ensuing problems noted.</i>	<i>To maintain a watching brief and give advice/support as and when appropriate.</i>