

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 6 JULY 2015

Present : Councillors J Scarborough (Chairman) B A Baldwin J Crowther
J R Dunford M V Edwards K Roberts
S Slater & B Stott

42/15 APOLOGY OF ABSENCE

An Apology of absence was received from Councillor N James.
It was resolved to approve this absence

43/15 DECLARATIONS OF INTERESTS

No Disclosable Interests were declared.

44/15 PUBLIC PARTICIPATION

There was no Public Participation

45/15 The **minutes of the Annual Meeting** of Heptonstall Parish Council held 18 May 2015 were approved as a correct record.

46/15 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 18 May 2015 were approved as a correct record.

47/15 RISK ASSESSMENT

Councillor Edwards advised that he had visited The Pinfold and was pleased to report the walls were in good condition and the surface was also good.

He reported that the sign at this site was in poor condition and was partially hidden by vegetation.

It was resolved to ask Calderdale M B Council to take remedial action.

48/15 RELEASE OF GRANT : HEPTONSTALL SOCIAL & BOWLING CLUB : RENOVATION WORKS

it was resolved to release the budgeted £1000 towards to the cost of the necessary renovation works to the fabric of the building.

49/15 APPROVAL OF WORKS TO RENOVATE 2 COUNCIL NOTICE BOARDS

It was resolved to accept the estimate and commence the necessary work to the 2 boards. It was noted that the frame of the village map on the wall of Heptonstall Social & Bowling Club may also need attention. The Clerk said he would discuss this with the contractor and seek a supplementary estimate should this prove necessary.

50/15 APPROVAL OF ACCOUNTS

The following **accounts** were approved for payment :

R M Greenwood	Salary (net)	£1,140.75
	Telephone (net)	£ 71.56
	Stationery	£ 15.00
	Computer repairs	£ 38.00
Post Office Ltd	HMRC – PAYE	£ 285.00
Heptonstall Social & Bowling Club	Grant : Renovation works	£ 1000.00
AOL/Talk Talk	Broadband	£ 18.31

51/15 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information

(b) The following **Planning Applications** were considered :

- **PA 15/00769/LBC : Replacement windows and door, reinstatement of former window opening, removal of asbestos-based panelling and replacement rainwater goods (Listed Building Consent) – 13-15 Northgate, Heptonstall**

It was resolved to support this application.

- **PA 15/00766/LBC : Replacement windows and door to rear of house and internal alterations (Listed Building Consent) – 5-7 Slack Bottom, Heptonstall**

No objection arose.

- **PA 15/00759/LBC : Repaint all exterior woodwork from brown to grey/green (Listed Building Consent) – 1A Swan Fold, Heptonstall**

No objections arose.

- **PA 15/00527/FUL : Renovation of listed farmhouse and cottage including internal and external alterations, conversion of barn to dwelling including demolition of existing animal shed, construction of 3 garages, demolition of existing agricultural building and construction of one new agricultural building, formation of new passing places and associated surface water drainage – former Great Learings Farm, Faugh Lane, Heptonstall**

It was resolved to support this application and recommend before works begin building control should consider the drainage implications.

- **PA 15/00534/LBC : Renovation of listed farmhouse and cottage : conversion of barn to dwelling (Listed Building Consent) – former Great Learings Farm, Faugh Lane, Heptonstall**

No objections arose.

- **PA 15/00755/FUL : Agricultural Building – former Great Learings Farm, Faugh Lane, Heptonstall**

No objections arose.

- **PA 15/00753/FUL : Agricultural Building – former Great Learings Farm, Faugh Lane, Heptonstall**

No objections arose.

52/15 Arising from correspondence received :

- **Calderdale MBC's Banner Policy** : It was resolved to seek a re-think on the policy in respect of the turning circle at Myholme where slow moving/stationary vehicles could see events etc taking place within the parish. Banners to be attached to the railings, keeping the circle free.
- **Street Furniture** : It was resolved to ask Calderdale MBC to move 2 school signs in Smithwell Lane to be attached to lamp posts, and the existing poles to be removed.

53/15 COMMUNITY AWARD TO COUNCILLOR M V EDWARDS

Councillor Scarborough proposed congratulations be offered to Councillor Edwards on his recent award for his work for the community – creating a Roll of Honour which was divided by parish.

It was unanimously resolved to record thanks and congratulations to Councillor Edwards.

54/15 AUTOMATIC ENROLMENT OF WORKPLACE PENSIONS

The Clerk advised members that the Staging Date for auto-enrolment has been set as 1st October 2016.

The first step towards this has been the nomination of a contact which had to be advised to the Pensions Regulator by 30 June 2015. The Clerk this has already been undertaken within the set timescale.

It was resolved to include this topic on the agenda of the January 2016 meeting of the council's Finance Committee.

55/15 NEIGHBOURHOOD PLANNING

Councillor Scarborough reported on the recent meeting of the Neighbourhood Planning Committee, deputising for Councillor Slater.

He explained that the public consultation had been launched and displays would be introduced at various upcoming events in the parishes.

It was recognised that Heptonstall personnel was well represented on the committee (Councillor Slater representing Heptonstall Parish Council, Councillor Dunford representing Hebden Royd Town Council and R M Greenwood (Chairman of the committee) representing Erringden Parish Council).

Councillor Scarborough was thanked for his report.

56/15 HEPTONSTALL FORWARD : SUCCESSION BEYOND MARCH 2016

It was recognised that, as the new four year term of the council was now in force, the issue of what would happen once the current personnel of Heptonstall Forward retire from their posts, attention would need to be given to considering arrangements after March 2016.

It was resolved to create a working group to consider this matter to comprise Councillor Jean Crowther (council representative on Heptonstall Forward), Councillor Nicholas James (Vice Chairman of Heptonstall Parish Council and Chairman Elect for 2016) and R M Greenwood (Clerk to this council), and Heptonstall Forward be asked to nominate a similar number for a joint meeting to be arranged.

57/15 REPORT OF PROGRESS OF ACTIVITY OF THE TRAFFIC GROUP

Councillor Scarborough advised members that the Traffic Group had met on 29 June 2015 and had considered the extension and enforcement of the 20 mph zone, obstructive parking, village entry stones and further thoughts on creating a new off-road car park at Valley View Road.

A further meeting of the group is planned for 1 September 2015.

Councillor Scarborough was thanked for his report.

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(Chairman)

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(Date)