

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 3 AUGUST 2015

Present : Councillors J Scarborough (Chairman) B A Baldwin J Crowther
J R Dunford M V Edwards S Slater & B Stott

62/15 APOLOGIES OF ABSENCE

An apology of absence was received from Councillor N James. Approval for absence was neither sought nor granted.

An apology of absence was received from Councillor K Roberts. It was resolved to approve this absence

63/15 DECLARATIONS OF INTERESTS

No Disclosable Interests were declared.

64/15 PUBLIC PARTICIPATION

There was no Public Participation

65/15 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 6 July 2015 were approved as a correct record.

66/15 The **minutes of the Extraordinary Meeting** of Heptonstall Parish Council held 20 July 2015 were approved as a correct record.

67/15 **Arising from the minutes** of the Extraordinary Meeting it was reported that work was being undertaken to heighten walls at Cross Hill and this may be appropriate to include in the upcoming discussions with the managers of Planning and Enforcement.

68/15 TRAINING/CONFERENCE OPPORTUNITIES

The Clerk explained changes to the conference and AGM arrangements of the National Association of Local Councils in October 2015.

It was agreed to bring this item back to the next monthly meeting of this Council for fuller consideration.

69/15 UNQUALIFIED EXTERNAL AUDIT 2014/15

The Clerk presented details of the unqualified ('clean') audit of this Council's accounts for the year to 31 March 2015. Public display of sections 1, 2 and 3 of the Annual Return would be displayed shortly in the notice boards in order to satisfy Regulation 13 of the Accounts and Audit (England) Regulations 2011.

70/15 PUBLIC NOTICE OF ACCOUNTS/AUDIT : CHANGED ARRANGEMENTS FOR 2016

The Clerk explained the changes to be invoked next year in accordance with the Accounts and Audit Regulations 2015.

The external auditor will no longer be authorised to set an appointed date for the audit. Public notice will need to extend over 30 working days during which the electors' rights may be exercised, such period must include the first 10 working days of July 2016.

As a consequence it was resolved the period of exercised rights for this Council's electorate should extend from Friday 1 July to Thursday 11 August 2016.

71/15 APPROVAL OF ACCOUNTS

The following **accounts** were approved for payment :

PKF Littlejohn LLP	Audit of Council's Accounts 2014/15	£ 120.00
G Dawson	Renovation of 2 notice boards + map	£ 478.00
AOL/Talk Talk	Broadband	£ 18.31

72/15 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information

(b) The following **Planning Application** was considered :

- **PA 15/20081/TPO : Prune one tree (Tree Preservation Order) – Woodside, Lee Mill Road, Hebden Bridge**

No objections arose

73/15 Arising from correspondence received :

- **Calderdale MBC's Banner Policy** : To bring clarity to this topic it was resolved the Chairman and Clerk should meet Jae Campbell on site at Mytholm turning circle – the Clerk to arrange.
- **Street Furniture** : It was resolved to ask Calderdale MBC if smaller signs could be utilised in Smithwell Lane to signify the J I & N school/school children.
- **Calderdale Budget Consultation** : It was resolved to invite a presentation from Calderdale MBC at a future monthly meeting of this Council.

74/15 REPORTS OF COUNCIL REPRESENTATIVES

- Following reports by Councillor Dunford and The Clerk of a recent Board meeting and AGM of Yorkshire Local Councils Associations it was resolved to record congratulations to Councillor Dunford for his elevation to Chairman of the Joint Associations for the next 4 years.
- A meeting of the Parish & Town Councils Liaison Group will be held on 11 August. It was resolved Councillor Edwards should deputise for Councillor Scarborough to represent this Council.

75/15 JOINT PLANNING/ENFORCEMENT HALF-YEARLY MEETING

The Clerk confirmed arrangements were now in place for himself and Councillor Scarborough to meet the managers of Planning and Enforcement at Calderdale MB Council.

It was agreed to add several matters to the existing 'open list'.

Separately, it was agreed to bring back to the table the documents obtained when ownership/use of land at Weavers Square was previously considered.

76/15 LOCAL COUNCIL AWARD SCHEME

Recognising the additional postings required to a website – over and above those required under the Transparency Act – for a successful application for a Foundation Award :

- It was resolved to proceed to an application for a Foundation Award
- It was resolved for the Chairman and Clerk to meet and negotiate with the webmaster of Heptonstall.org to consider establishing a separate segment of the website for Parish Council postings
- The Clerk would prepare a contrast list showing posting requirements for Transparency as well as the Foundation Award, and highlighting any additional information to be decided/established

77/15 NEIGHBOURHOOD PLANNING

Councillor Slater reported on the current consultation process, and that the next meeting of the Committee would be held in one week's time.

She advised that the officer covering for the maternity absence of the established officer would leave before the end of August and this would result in a 3 month gap. It was agreed representatives should strive to ensure momentum is not lost in this period, and grant opportunities should be maintained.

Councillor Slater was thanked for her report.

78/15 HEPTONSTALL FORWARD : SUCCESSION BEYOND MARCH 2016

The Clerk was able to report arrangements were now in place for representatives of this Council and of Heptonstall Forward to meet on 11 September 2015.

79/15 REPORT OF PROGRESS OF ACTIVITY OF THE TRAFFIC GROUP

Councillor Scarborough updated members on events since his last report and confirmed that the next meeting of the group has been arranged for 1 September 2015.

Concern was expressed that all street furniture (removed for current filming of 'Swallows and Amazons') should be catalogued for replacement. Any item not replaced after say a week be notified to The Clerk to provide Calderdale MBC with awareness.

It is also important that, should future filming be undertaken, particular attention is given to traffic/parking issues.

Councillor Scarborough was thanked for his report.

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(Chairman)

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(Date)