

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 7 SEPTEMBER 2015

Present : Councillors J Scarborough (Chairman) B A Baldwin J Crowther
 J R Dunford M V Edwards N James K Roberts
 S Slater & B Stott

80/15 DECLARATIONS OF INTERESTS

No Disclosable Interests were declared.

81/15 CALDERDALE MBC'S BUDGET CONSULTATION PROCESS

An address was given by Jo Richmond (Neighbourhood Cohesion Manager) and Jae Campbell of Calderdale MB Council.

The Parish Council was told of the desire to encourage the completion of the consultation (by 31 October 2015) which is available on-line as well as hard copy.

Members were asked to give their views and make use of the Budget Simulator. Both officers were thanked for their information.

82/15 PUBLIC PARTICIPATION

There was no Public Participation

83/15 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 3 August 2015 were approved as a correct record.

84/15 TRAINING/CONFERENCE OPPORTUNITIES

The Clerk advertised a training opportunity : 'Understanding the Planning System by Andrew Towleron' in Wakefield on 10 October 2015. It was resolved to authorise attendance by any member who may wish to attend this YLCA event.

85/15 APPROVAL OF ACCOUNTS

The following **accounts** were approved for payment :

R M Greenwood	Clerk's Salary (¼ to 09/15)	£1,140.55
	Travel	£ 40.70
	Stationery	£ 8.75
Post Office Ltd	HMRC – PAYE	£ 285.20
AOL/Talk Talk	Broadband	£ 18.31

86/15 TERM DEPOSIT TRANSFER

Following a report by The Clerk it was resolved to authorise a transfer of funds from Term Deposit to Current Account of £5,500 for 6 months with effect from 16 October 2015.

87/15 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information

(b) The following **Planning Application** was considered :

- **PA 15/01013/LBC : Replacement windows (Listed Building Consent)
– 22 Slack Top, Heptonstall**

No objections arose

88/15 Arising from correspondence received :

- **Overgrown Trees behind Southfield, Heptonstall** : It was resolved to ask Calderdale MBC (Richard Robertshaw, copy to Jae Campbell) to undertake necessary works in order to restore sunlight to domestic properties, and advise Mr Marlor of this action. It was further resolved to ask that this item is included on the next agenda of the Joint P&TC Liaison Group.
- **Filming in Heptonstall Village** : The Clerk advised members of his exchange of correspondence with the location manager of 'Swallows & Amazons', which covered a specific written complaint and remaining funds to be distributed to community groups. He explained that the remaining £400 would come to this council for allocation to the Lights & Planting Group and to the Traffic Group. These actions were approved.

It was reported that several street signs have yet to be returned and it was resolved to ask Calderdale MBC to do this.

It was further resolved to ask Calderdale MBC its policy with regard to parking and road closures when filming takes place, and to ask that this council is notified in future when filming is planned.

89/15 JOINT PLANNING/ENFORCEMENT HALF-YEARLY MEETING

The Clerk provided members with notes of the recent meeting held with senior officers of Calderdale Planning & Enforcement sections. Councillor Scarborough and The Clerk represented the Parish Council.

He also provided an updated Rolling Programme of Council Actions and was available for relevant questions.

90/15 CALDERDALE MBC BANNER POLICY

Councillor Scarborough reported on a recent meeting he had held (with The Clerk) with Jae Campbell – liaison officer with the principal authority – at the turning circle, Mytholm. He advised that banners for commercial activity are not permitted at this site – community ones only in an unofficial capacity.

91/15 USE OF COMMUNITY WEBSITE + TRANSPARENCY CODE + FOUNDATION AWARD

The Clerk reported on a recent meeting he had held with Councillor Scarborough and Nick Dymott – webmaster for Heptonstall.org.

The outcome was to recommend a separate Council website be avoided and to continue using the current arrangement in an expanded capacity with a Parish Council section with index.

The needs of the Transparency Code as well as the Foundation Award would be progressively populated and The Clerk would advise members of such progress, including decisions in respect of any additional material which may be required.

92/15 CONFUSING SIGNS AT JUNCTION OF SOUTHFIELD AND HEPTON DRIVE

Councillor Scarborough advised he had been told of the mis-direction of post/parcels caused by a lack of clarity at this junction leading to items destined for Hepton Drive being delivered to the equivalent numbered address in Southfield.

It was resolved to ask Calderdale MBC to remedy this problem.

93/15 NEIGHBOURHOOD PLANNING

Councillor Slater gave an update on the progress of the joint committee dealing with this project. She advised she would be unable to attend the next meeting – Councillor Scarborough will deputise.

Councillor Slater was thanked for her report.

94/15 HEPTONSTALL FORWARD : SUCCESSION BEYOND MARCH 2016

The Clerk was able to report arrangements were now in place for representatives of this Council and of Heptonstall Forward to meet on 11 September 2015.

Councillor James being unable to attend led to Councillor Edwards being appointed as substitute chairman for the meeting.

95/15 REPORT OF PROGRESS OF ACTIVITY OF THE TRAFFIC GROUP

Councillor Scarborough updated members of progress in respect of village stone signs, and of plans for additional parking at Valley View Road, and of a recent meeting of the Traffic Group.

Arising from the meeting it was resolved to ask METRO if a smaller bus could be used to service this rural area given the access difficulties endured by the current long vehicles. It was resolved to ask Nick Moore of Calderdale Highways to move the misplaced 'no parking' sign at the junction of Church Street and Towngate at Weavers Square.

It was further resolved to ask Jae Campbell and Andrew Pitts of Calderdale MBC to secure necessary parking enforcement in Heptonstall Village.

Councillor Scarborough was thanked for his report.

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(Chairman)

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(Date)