

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 1 FEBRUARY 2016

Present : Councillors J Scarborough (Chairman) B A Baldwin J Crowther
J R Dunford M V Edwards & B Stott

182/15 APOLOGIES OF ABSENCE

Apologies were received from Councillors N James, K Roberts and S Slater, for whom it was resolved to grant approval of absence.

183/15 DECLARATIONS OF INTERESTS

There were no Declarations of Interests.

184/15 PUBLIC PARTICIPATION

There was no Public Participation

185/15 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 4 January 2016 were approved as a correct record.

186/15 The **minutes of the Staffing Committee Meeting** of Heptonstall Parish Council held 4 January 2016 were approved as a correct record.

187/15 The **minutes of the Finance Committee Meeting** of Heptonstall Parish Council held 4 January 2016 were approved as a correct record.

188/15 FINANCIAL SUPPORT FOR FLOOD RELIEF

Following the previous approval of a £500 donation for business reparation it was resolved this payment now be made to Community Foundation for Calderdale, specifying the business element. (This brings the total grants for flood relief to £1,000)

189/15 RISK ASSESSMENT

Councillor Edwards reported that he had nothing adverse to report at present but, in view of current weather conditions, he would undertake a further inspection of The Pinfold in a few days time and would make a further report if considered appropriate.

190/15 2016/17 FINANCE : ESTABLISHING THE PRECEPT

The recommendations from the council's Finance Committee were considered and as a result the following decisions were resolved :

1. **Clerk's salary** be increased by 1% from 1 April 2016 in accordance with NJC national recommendations.
2. **Chairman's Allowance** be increased by a compounded 1% from the April 2014 figure.
3. **Grants** be approved as follows :
 - **Royal British Legion** – wreath + donation = £100
 - **Heptonstall Social & Bowling Club** : Parking Provision of £250 + £800 for electrical work. It was resolved to consider a supplementary claim at the meeting to be held 7 March, to which the Treasurer be invited to attend.
 - **Heptonstall Bowling Club** : green maintenance equipment £900.
 - **Heptonstall Communications Group** : £800 for Newsletter publication
 - **Heptonstall Lights & Planting Group** : £200 for Xmas tree insurance
 - **Pennine Spring Music** : £250 for sponsorship of youth activity
 - **Richard Naylor Charities & Heptonstall Exhibitions** : set at 2 x £500 to one side to be released when a presentation and financial information is considered on 7 March 2016.
 - **Heptonstall Festival Committee** £250
 - **Contingency** Provision £2,000
4. **Precept** for 2016/17 be £16,540 (in addition to grants of £952 & £1,383 = £18,875)
5. **Insurance** cover was approved for renewal from 1 June 2016.
6. **Investment Strategy** to be continued using Term Deposits renewable on a six month basis.

191/15 APPROVAL OF ACCOUNTS

The following **accounts** were approved for payment :

Community Foundation for Calderdale	Grant for business- Flooding	£500.00 *
AOL/Talk Talk	Broadband	£ 18.31

* *Permitted by Section 137 LGA1972*

192/15 OTHER FINANCIAL ISSUES

The Clerk reported that, following the filming of Swallows and Amazons in summer 2015, a sum of £400 is still awaited for distribution (to H.E.L.P. and the Traffic Group) despite a duplicate application being sent.

The Clerk advised that the payment was authorised in August 2015.

It was resolved to take this matter up with Jethro Ensor in order to conclude the matter.

Electronic LCRs have not been received by members. It was agreed this be followed up the Clerk.

193/15 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information.

(b) The following **Planning Application** was considered :

- **PA 15/01646/LBC : Change of use of agricultural building to dwelling – Greenwood Lee Farm, Widdop Road, Heptonstall**

No objections arose.

- **PA 16/20011/TPO : Works to trees – Under arch Cottage, Towngate, Heptonstall**

No objections arose.

- **PA 16/00086/HSE : Two storey side extension to dwelling – 14 Longfield, Heptonstall**

No objections arose.

- **PA 16/00096/LBC : Basement conversion, internal alterations and replacement external door and windows (Listed Building Consent)**

No objections arose.

194/15 Arising from correspondence received :

- **Re-siting of ‘Hepton Drive’ sign at junction of Southfield with Hepton Drive.**
The Clerk confirmed this has been given a job number by Calderdale Highways Dept.

195/15 ROLLING PROGRAMME OF COUNCIL ENFORCEMENT ACTIONS

It was confirmed that a joint meeting would be held on 29 February between Councillor Scarborough, the Clerk and Anne Markwell and Beatrice Haigh of Calderdale MBC Enforcement and Planning.

196/15 NEIGHBOURHOOD PLANNING

In the absence of Councillor Slater the Clerk (representing Erringden Parish Council) provided updated information as to the progress of the Plan as well as the concerns of Wadsworth Parish Council – about which he had already corresponded with Wadsworth’s clerk.

197/15 EXCESSIVE WATER ON ROAD : SLACK BOTTOM

As some works have commenced to remedy the problem it was resolved to bring this item back on the agenda for the meeting on 7 March 2016.

198/15 PARISH COUNCIL REPRESENTATION ON HEBDEN BRIDGE PARTNERSHIP

The Clerk reported that he had yet to liaise with neighbouring councils to appoint a joint representative on Hebden Bridge Partnership

199/15 REPORT OF PROGRESS OF ACTIVITY OF THE TRAFFIC GROUP

Councillor Scarborough provided an update in respect of :

- Village stones : flooding is slowing the process of procurement
- Funding : the £500 allocated grant has had its deadline for spending extended to July 2016
- Additional parking on Valley View Road : costings were being sought.
- Smithwell Lane and Towngate 'no waiting' repeater signs have still not been replaced following the filmings which took place in summer 2015 – to be followed up with Calderdale MBC.

Councillor Scarborough was thanked for his report.

200/15 TELEPHONE BOX : HEPTON DRIVE. HEPTONSTALL : FUTURE USE

It was resolved to ask BT about its future plans for this 'Listed' box.

201/15 FUTURE MEETINGS

The Clerk reminded members that the Annual Assembly of the Parish Meeting would be held at 7.00 p.m. on 7 March 2016, followed by the monthly meeting of the Parish Council at 7.30 p.m.

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(Chairman)

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(Date)