

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 7 MARCH 2016

Present : Councillors J Scarborough (Chairman) J Crowther J R Dunford
M V Edwards N James K Roberts & S Slater

Prior to the commencement of the meeting Mr R M Greenwood (Clerk to the Council) thanked members for their kind words and messages following his recent bereavement.

202/15 APOLOGIES OF ABSENCE

Apologies were received from Councillors B Stott and B A Baldwin, for whom it was resolved to grant approval of absence.

203/15 DECLARATIONS OF INTERESTS

There were no Declarations of Interests.

204/15 REQUEST FOR SUPPLEMENTARY GRANT : HEPTONSTALL SOCIAL & BOWLING CLUB

A motion to exclude Press and Public was considered unnecessary by the Social Club representative.

Mr Anthony Greenwood, Treasurer of Heptonstall Social & Bowling Club and supported by Mr George Rowland and Mr Guy Lymer, spoke to the request for a supplementary Grant. The previous insufficient request had not taken full account of the current compliance needs to allow continuation of this community facility.

Financial issues were addressed, and relevant questions were answered by Mr Greenwood who additionally put forward the future works proposed at the Club for which substantial capital would be needed. He asked whether a further request for a loan would be feasible. He was concerned to report he had been advised £1500 grant by Calderdale MB Council for provision of public parking was being withdrawn from 1 April 2016.

As a consequence it was resolved :

- To award a supplementary Grant for 2016/17 in the sum of £1600 which, in addition to that already awarded (£800) making a total of £2400.
- To release a payment of £250 for Public Parking (already approved)
- To invite a request for a loan of £4800 (to be repaid monthly within the fiscal year 2016/17 with a guarantee claim by the Council upon the Club in the event of closure) by providing a forecast of income and expenditure and supportive intent – to be considered as an agenda item on 4 April 2016.

Mr Greenwood thanked Parish Council members for their existing financial support for this facility.

205/15 PRESENTATION IN SUPPORT OF GRANT APPLICATION : RICHARD NAYLOR CHARITIES & HEPTONSTALL EXHIBITIONS

Mr Tony Greenwood represented the charities and spoke in support of the applications for £500 to each of the two charities.

He gave a brief history of the formation and work of the charities and told of the current educational/apprenticeship support being given to Heptonstall Parish residents in the ancient chapelry.

Having already approved in principle to award the application, it was now resolved to release the £1000 total.

206/15 PUBLIC PARTICIPATION

There was no Public Participation

207/15 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 4 February 2016 were approved as a correct record.

208/15 Arising from the minutes Councillor Edwards, as **Risk Assessor**, reported he had nothing adverse to report following his further assessment of the Pinfold, trees and walls. He was thanked for this confirmation.

209/15 NEWSLETTER PRODUCTION : 2016/17 et seq

Following the cessation of Heptonstall Forward involvement, it was confirmed that the Communications Group would take responsibility for compilation of this publication. The Clerk confirmed the insurance provision of the Parish Council would cover the necessary risks, and that production cost would continue to be met by the Council – being billed directly by the printers.

Editorial control would be retained by the Communications Group – any pertinent issues being referred to Councillor Dunford.

210/15 BUSINESS TERM DEPOSIT

Following a report by The Clerk it was resolved to transfer £6000 to a 6 month Term Deposit from 15 April 2016 for 6 months October 2016.

211/15 APPROVAL OF ACCOUNTS

The following **accounts** were approved for payment :

R M Greenwood	Salary (net)	£ 1,140.55
	Postage – Year to March 2016	£ 180.43
	Stationery	£ 15.00
Post Office Ltd	HMRC (PAYE)	£ 285.20
AOL/Talk Talk	Broadband	£ 18.31
	<i>Received : 'Swallows & Amazons' Donation</i>	<i>£ 400.00</i>
	<i>(Allocated to H.E.L.P. & Traffic Group : £200 each)</i>	

212/15 REVISED MODEL FINANCIAL REGULATIONS 2016 : EFFECTS ON COUNCIL'S FINANCIAL REGULATIONS & STANDING ORDERS

The Clerk reported that revisions have been made to the National Model of Financial Regulations and this in turn requires this Council to review and revise its own Regulations as well as Standing Orders.

He recommended that he would provide draft revised documents to the next monthly meeting in order to that secure revised documents at the Annual Meeting to be held 20 May 2016.

It was resolved to follow this course of action.

213/15 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information.

(b) The following **Planning Application** was considered :

- **PA 16/00195/HSE & 16/00196/LBC : Demolition of porch to rear to facilitate single storey extension (+ Listed Building Consent) – 4 Church Street, Heptonstall**

No objections arose.

- **PA 16/00239/HSE & 16/00240/LBC : New window opening to east elevation (+ Listed Building Consent**

No objections arose.

(c) Planning Inspector's visit : Crosshill, Heptonstall. The Clerk confirmed the review of the proposed caravan site would take place at 11.15 a.m. on Wednesday 9 March 2016. The Clerk apologised in advance for his non-attendance.

214/15 HEPTONSTALL FORWARD : THE POSITION AFTER MAY 2016

Following the advertised resignations of current Heptonstall Forward's membership it was resolved :

- Heptonstall Forward be disbanded in May 2016 with residual funds being transferred back to Heptonstall Parish Council to be held within its accounts as a Community Reserve (with end date).
- Retention/archive records to be considered at the next monthly meeting to be held 4 April 2016.
- The computer and printer be retained by Mrs Mary Livesey at no cost in recognition of her community work on this project.

215/15 HEBDEN BRIDGE PARTNERSHIP : PARISH COUNCIL REPRESENTATION

The Clerk reported that other parish councils had not taken up the opportunity of representation on Hebden Bridge Partnership.

Councillor Dunford volunteered to fill this role and this was approved by members.

216/15 ROLLING PROGRAMME OF COUNCIL ENFORCEMENT ACTIONS

Councillor Scarborough, having provided notes of his meeting with Anne Markwell and Beatrice Haigh of Calderdale Planning and Enforcement sections, spoke to relevant aspects of the meeting. (Clerk absent due to bereavement).

It was resolved to update the Council's Rolling List as well as adding other current and relevant issues.

Councillor Scarborough was thanked for his work on this important matter.

217/15 NEIGHBOURHOOD PLANNING

Councillor Slater advised members of the current work of the Joint Committee, recognising the size of the task ahead in further consultative arrangements within the communities.

She also advised that the issue of Wadsworth Parish Council's uncertain retention would not be resolved until 22 March 2016 – a distracting issue.

218/15 RESTORATION OF SETTS AT JUNCTION OF CHURCH STREET & TOWNGATE

Councillor Dunford reported that the setts, reinstated by the electricity box at weavers Square, had sunk and required remedial attention. It was resolved to advise Calderdale Highways of this need.

219/15 DAMAGE CAUSED TO BUILDINGS BY HEAVY GOODS VEHICLES + IMPENDING ROAD CLOSURE

Reports were received of damage to buildings caused by HGVs incorrectly traversing Heptonstall village centre. It was agreed an article be included in the next edition of the Parish Newsletter asking residents/businesses to accept deliveries in smaller vehicles.

In addition it was noted there would shortly be a road closure. It was resolved to ask Morrison's Utilities to ensure that excavations to be filled in quickly, and full restoration be undertaken as soon as possible.

220/15 PROVISION OF DEFIBRILLATOR

It was resolved to support, in principle, the provision of a defibrillator in a suitable location.

It was further resolved to advise interested parties to attend the next meeting of Council to take this matter further. Funding and suitable location needs to be addressed.

221/15 REPORT OF PROGRESS/ACTIVITY OF THE TRAFFIC GROUP

Councillor Scarborough provided an update in respect the current progression in respect of village entry stones and additional car parking provision which, he was pleased to report, was supported by Calderdale MB Council.

Councillor Scarborough was thanked for his report.

200/15 TELEPHONE BOX : HEPTON DRIVE. HEPTONSTALL : FUTURE USE

It was resolved to ask BT about its future plans for this 'Listed' box.

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(Chairman)

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(Date)