

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 3 OCTOBER 2016

Present : Councillors N James (Chairman) J Crowther J R Dunford
 M V Edwards K Roberts J Scarborough & B Stott

89/16 APOLOGIES OF ABSENCE

Apologies of absence were received from Councillors A Baldwin and S Slater.
Approval of absences were neither sought nor granted.

90/16 DECLARATIONS OF INTERESTS

There were no Declarations of Interests.

91/16 PUBLIC PARTICIPATION

There was no public participation.

92/16 ST. THOMAS' CHURCH, HEPTONSTALL : REPORT OF WORKS

Graham Kidd (Churchwarden) and David Storr (PCC) attended and addressed the meeting.

Mr Kidd gave detail of upcoming significant works to be undertaken at St Thomas' Church which would unavoidably result in heavy vehicles accessing and attending the site, and wished the public be made as aware of possible. The work is likely to last 14 weeks and may commence in the next 4 to 6 weeks.

The Clerk advised he would be writing an article in the Parish Newsletter in the next few days and would include an appropriate paragraph on the matter.

The Chairman thanked My Kidd and Mr Storr for their detailed information.

93/16 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 5 September 2016 were approved as a correct record.

94/16 PROVISION OF A DEFIBRILLATOR

The Clerk reported that the installation of the defibrillator & cabinet is currently under way. Once completed he will invite Yorkshire Ambulance to inspect and set the access code, and thereafter arrange YAS to give familiarisation training.

The necessary re-shaping of the Post Office notice board was approved, as was the Clerk's actions to make this arrangement
It was resolved to record thanks to Mr Greenwood and Matthew Paling for the work on progressing the installation. (The Chairman to write to each – which the Clerk said was unnecessary).

95/16 RISK ASSESSMENT

Councillor Edwards reported that he had undertaken his regular inspection of The Pinfold and confirmed the walls and grass were in good condition.

One of the picnic tables, however, was broken.

It was resolved the Clerk would liaise with the joiner (currently finishing work on the Post Office notice board) to inspect the broken table to establish whether a repair can be effected at modest cost. *(The repair was carried out the following day).*

96/16 INVESTMENT IN TERM DEPOSIT

It was confirmed the transfer £7,500.00 from Term Deposit to Current A/c for six months from 18 October 2016 had been actioned.

97/16 HEPTONSTALL FORWARD : RETURNED FUNDS

The Clerk reported £1,679.51 residue of funds had now been paid to the Council in accordance with the HF Constitution.

98/16 UNQUALIFIED EXTERNAL AUDIT 2015/16

The Clerk provided evidence of the unqualified external audit of the Council's accounts for 2015/16, and confirmed he had already given the required public notice.

99/16 PENSION AUTO-ENROLMENT

The Clerk advised members that, on the Staging Date of 1 October 2016, he had complied with the requirements advised by the Pension Regulator by writing to himself on behalf of the Council explaining auto-enrolment would not apply to him given age & income level, and had confirmed this action to the Regulator.

(He also said Mr Greenwood had confirmed receipt of this letter!)

100/16 APPROVAL OF ACCOUNTS

The following **accounts** were approved for payment :

Royal British Legion	Poppy Wreath + donation	£ 100.00
PFK Littlejohn LLP	2015/16 External Audit	£ 240.00
The Stationery Group	Defibrillator Cabinet	£ 480.00

101/16 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information.

(b) The following **Planning Applications** were presented for comment :

- **PA 16/01218/LBC + 16/01153/HSE : Lobby Extension to rear – Acre Piggery, Widdop Road, Heptonstall**

No objections arose.

- **PA 16/01122/HSE : Two storey extension to porch and alterations to include new roof light, windows, doors and recessed roof balcony – Mount Pleasant Farm, Back Lane, Hebden Bridge**

No objections arose.

- (c) **Land at North Slack, Heptonstall** : The Clerk reported he was still waiting for the promised report in respect of Planning Enforcement, which met with members' concern given the delivery of 88 tonnes of materials to this site. It was resolved to ask for immediate action on this very long-standing matter and copy to all Ward Councillor Dave Young as well as relevant officers at Calderdale Council.

102/16 Arising from correspondence received :

- It was resolved to respond to the Consultation in respect of the possible introduction in Referendum principles to Local Councils' precepts exceeding increases of 2%, objecting to the potential removal of the freedom in respect of precepts.
- It continues to be a concern to members that very large and wide school buses are transporting single figures of children to the steep and narrow hilltop lanes, with evident restrictions of free access. It was resolved to, again, ask Metro to consider the provision of smaller vehicles to provide this school service.

103/16 REPORTS FROM COMMITTEES, MEETINGS ETC

- Councillor Edwards confirmed he would speak with Mrs Lymer in respect of Dementia Alliance, and advised members of the successful siting of the dedicated bench near the water tower, Cross Hill.
- Councillor Dunford reported a second seat near the water tower was in a poor state of repair. It was agreed to ask Calderdale MB Council to remedy.
- Councillor Crowther gave a report on the excellent Parish & Town Council liaison conference with Calderdale Council (attended by herself, the Clerk & Councillor Dunford) highlighting issues in respect of flooding prevention as well as Calderdale's CCTV regime. As a Consequence Councillor Edwards asked if it would be possible for him to visit the CCTV control centre – the Clerk agreed to take up this request with Andrew Pitts.

104/16 RIGHTS OF WAY : INFORMATION FROM C.R.O.W.S.

The information from CROWS advised of funding availability to carry out reparation works to rights of way and inviting the Council to submit details of paths in need of attention. The following were identified : Church Street, Calderdale Way (nr Becketts), behind Top o't Town and Murkin Lane (from Popples to Green Lane).

105/16 NEIGHBOURHOOD PLANNING

In the absence of Councillor Slater The Clerk gave a brief report which included confirmation that Councillor Slater had now become Chairman of the Joint Committee. Additionally members considered the discussions held earlier with Dr Lindsay Smales following a 'walkabout' in Heptonstall and Slack looking at viable sites for inclusion in the Joint Neighbourhood Plan.

Dr Smales will submit a document for consideration at the November meeting of this Council which will summarise the position.

106/16 REPORT OF PROGRESS/ACTIVITY OF THE TRAFFIC GROUP

Councillor Scarborough provided an update of his preparation of survey forms relating to the possible off-street parking on Valley View Road. He is awaiting a quotation from the printers.

Discussion also ensued in respect of the potential sale of Towngate car park by Calderdale MB Council.

It was resolved to write to each Ward Councillor strongly objecting to such closure given the impact on residents and (encouraged) tourists/visitors. Here is an 18th Century infrastructure trying to cope with 21st Century reality.

Councillor Scarborough was thanked for his report.

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(Chairman)

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(Date)