

## **MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL**

### **HELD AT HEPTONSTALL SCHOOL J I & N SCHOOL, 7 NOVEMBER 2016**

**Present** : Councillors J Crowther (Chairman) J R Dunford M V Edwards  
J Scarborough S Slater & B Stott

#### **107/16 APOLOGIES OF ABSENCE**

Apologies of absence were received from Councillors A Baldwin, N James and K Roberts. It was resolved all be deemed Approved Absences.

#### **108/16 DECLARATIONS OF INTERESTS**

There were no Declarations of Interests.

#### **109/16 PUBLIC PARTICIPATION**

John and Helen Filby of Co-operative Terrace, Heptonstall, attended and wishes to speak in respect of car parking in Heptonstall – particularly following rumours that Calderdale Council proposed to dispose of the only Calderdale-owned car park in Heptonstall with a resultant loss of spaces and decanting of vehicles to already over-crowded roadways.

Mr Filby also referred to the recent Parish Council consultation of parish residents concerning the possibility of the provision of off-street parking spaces on Valley View Road and asked if there was any connection between the two.

Discussion ensued whereby it was made clear to Mr & Mrs Filby that their concerns as regards Calderdale Council's possible actions were fully shared by the Parish Council and representations had already been made with Ward Councillors.

At this stage the Chairman invited the relevant agenda items be brought forward in order that the residents could hear these aspects being further considered.

Mr & Mrs Filby were thanked for their attendance and their voiced interests in parish matters.

#### **110/16 REPORT OF PROGRESS/ACTIVITY OF THE TRAFFIC GROUP & THE FUTURE OF TOWNGATE CAR PARK**

Councillor Scarborough reminded members that the uncertainty of the future of Towngate car park was an unknown issue before the Traffic Group commenced thoughts of additional public parking, resulting in the parish-wide survey just completed.

For the benefit of the public attendees he described the background to the traffic Group and Parish Council activities in this regard and closed by advising that, whilst the survey results had not been fully concluded, it was becoming clear that the response had been good but the support for the Parish Council's suggestions were poor and would be most unlikely to provide a mandate to proceed.

Councillor Dunford explained what he had gleaned from Calderdale Council records – that the issue of possible closure of Towngate car park emerged from the Scrutiny Panel on 3 November and would closure would result in a saving of over £2000 per annum – but pointed out that such cost included various contra entries to the Borough Council's own finances.

He recommended all three Ward Councillors be approached to meet with the Parish Council (on 9 January 2017) and seek from them information on ownership of access, income gained by Calderdale from rentals, ownership of garages and question support for Asset Transfer at nil cost. It was resolved to proceed accordingly and invite Ward Councillors to the 9 January meeting of this council as well as seeking an update on where Calderdale MBC are on the this matter.

**111/16** The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 3 October 2016 were approved as a correct record.

#### **112/16 PROVISION OF A DEFIBRILLATOR**

The Clerk advised he had met with John Spikings of Yorkshire Ambulance Service who would return with a reconfigured 'code box' once the Clerk returned from holiday.

#### **113/16 APPROVAL OF FINANCE REPORT TO 30 SEPTEMBER 2016**

It was resolved to approve the Finance Report to 30 September 2016.

#### **114/16 INTERNAL AUDITOR'S REPORT : 6 MONTHS TO 30 SEPTEMBER 2016**

It was resolved to accept the Internal Audit report for the 6 months to 30 September 2016. *(The Clerk reported he had given members' thanks to Miss Morgan for her donation to the Chairman's Charity Fund. It was agreed an appropriate item be included on the next Council agenda).*

#### **115/16 REVISED BUDGET TO 31 MARCH 2017**

It was resolved to approve a revised budget to 31 March 2017 following the opportunity for questions.

#### **116/16 APPROVAL OF ACCOUNTS**

The following **accounts** were approved for payment :

G Dawson - joiner	Re-model Post Office noticeboard	£ 120.00
	Picnic Table repair	£ 40.00
J Scarborough	Parking Survey leaflets & stamps	£ 645.30
Lambert Print & Design Ltd	Newsletter Publication	£ 145.00

<i>Received :</i>		
<i>Yorkshire Bank plc</i>	<i>Term Deposit Transfer</i>	<i>£7,500.00</i>
<i>Yorkshire Bank plc</i>	<i>Term Deposit Interest</i>	<i>£ 73.79</i>
<i>Miss M G Morgan</i>	<i>Donation - Chairman's Charity Fund</i>	<i>£100.00</i>

## **117/16 PLANNING**

**(a) Planning Decisions** : notification of recent decisions were received from the Planning Authority and presented for information.

**(b)** The following **Planning Applications** were presented for comment :

- **PA 16/01338/LBC : Rebuilding of chimney stack, replacement windows and door, installation of rooflight on south elevation and regularisation of existing rooflight on south elevation 9LISTED Building Consent - 8 Hollins, Hebden Bridge**

No objections arose.

- **PA 16/01285/HSE : Garden Store – 6 Lower Smithy, Smithy Lane, Colden**

No objections arose to the principle of the development but it was agreed to recommend the roof should be constructed in stone.

- **PA 16/01330/LBC + 01380/CON : Conversion of basement store to form self-contained accommodation and removal of internal wall at ground floor level to existing dwelling - 32 Northgate, Heptonstall**

No objection arose to the principle of the development but concerns to be advised to the Planning Authority of the extra parking which would be generated at an already grossly congested site.

- **(c) PA 16/01157/HSE : Flat Roof Extension – 27 Edge Hey Green, Colden**

It was resolved to ratify the recommendation of the Planning Committee : Objection be offered on the grounds that the flat roof is considered to be visually incompatible with adjacent properties, as are the proposed materials intended for use.

## **118/16 Arising from correspondence received :**

- Following a report of blocked drains in Smithwell Lane, Heptonstall, permission was given to Councillor Edwards to write to the Clerk to send a letter to Calderdale MBC if the drains have not been cleared by December 2016.
- The information that some excavation work was being undertaken at Mid-Slack near the entrance to the graveyard was considered. In view of uncertainties Councillor Slater volunteered to discuss this with the resident, and Councillor Dunford ascertain other information.

## **119/16 ROLLING PROGRAMME OF COUNCIL ACTIONS**

Following a review of outstanding items from the tabled list it was resolved :

- **Land at North Slack** : It was resolved to ask Calderdale MBC Enforcement Manager to issue a Temporary Stop Notice in respect of the growing activity at this site, and this be copied to all three Ward Councillors.
- **Missing No Waiting 'Repeater signs'** : It was resolved this matter be followed up with Kevin Crabb of Calderdale MBC who, in February 2016 said he would chase this matter up with the contractor.

## **120/16 NEIGHBOURHOOD PLANNING**

Councillor Slater provided an update of progress on the Neighbourhood Plan process and advised that the expected summary from Dr Smales had not yet emerged, the intended meeting with senior Calderdale MBC officers/member having been deferred.

*The Clerk reminded members that the next monthly meeting would be held on Monday 5 December 2016 commencing 7.00 p.m.*

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(Chairman)

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(Date)