

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL J I & N SCHOOL, 4 SEPTEMBER 2017

Present : Councillors J Crowther (Chairman) A Baldwin J R Dunford
M V Edwards N James S Slater & B Stott

: Calderdale Ward Councillors J Fenton-Glynn & A Miles

68/17 RECORD OF ABSENCE

The absence of Councillor K Roberts was noted.
The Clerk confirmed no apology of absence had been received.

69/17 DECLARATIONS OF INTERESTS

There were no Declarations of Interests at the commencement of the meeting.

70/17 PUBLIC PARTICIPATION

Two parishioners attended the meeting as observers.

Ward Councillors Fenton-Glynn and Miles were also in attendance to address specific items.

All were welcomed by the Chairman.

71/17 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 7 August 2017 were approved as a correct record.

72/17 RISK ASSESSMENT

The Risk Assessor (Councillor Edwards) confirmed he had inspected the Pinfold and was pleased to confirm his inspection of the ground works, wall, trees and picnic tables revealed nothing of concern.
Councillor Edwards was thanked for his report.

73/17 TOWNGATE CAR PARK

Discussions ensued with Ward Councillors regarding the lack of clarity of intent regarding Calderdale MBC's previous announcement of the disposal of this (only) public car park in Heptonstall Village.

The Clerk reminded all present of his extraction of correct figures relating to the costs of retention – Ward Councillors asked that this information be repeated to them (e-mail January 2017).

It was suggested that a petition would help demonstrate support for the car park to be retained in use by Calderdale MBC – it was stated that any resident of Calderdale could sign, 500 signatures would be required which was a surprise given the size of the Parish.

The Clerk would draft and print a suitable petition document, copy to all Councillors and Ward Councillors, and distribute for installation. Notice to be given on website.
(To be gathered in sufficient time to put before the Calderdale MBC Full Council meeting to be held 22 November 2017).

It was resolved to additionally call a public meeting to raise awareness of this issue (2 October at 7.00pm prior to the next monthly Council meeting). Notice to be given on website as well as notice boards.

Ward Councillors Fenton-Glynn and Miles were thanked for their attendance and support in this matter.

74/17 NEIGHBOURHOOD PLANNING & THE LOCAL PLAN

Members were appraised of the work so far undertaken by the Working Group.

Councillor Slater reported on the Public Meetings in Todmorden and Heptonstall – part of a series of meetings arranged by Craig Whittaker MP.

Members of the public had been encouraged to submit comments to Calderdale MBC (by 29 September) in respect of the draft Calderdale Local Plan, and to copy such comments to this Council.

It was agreed this Council should formally submit its own consultative comments – expanded from the initial comments dated 11 July 2017.

The Clerk reported he had not yet been able to arrange a ‘Conservation Area walkabout’ following lack of response from the Conservation Officer.

75/17 OBSTRUCTION OF PUBLIC FOOTPATH FROM SMITHWELL LANE TO LAND AT NORTH SLACK

The Clerk reported Calderdale Highways had allocated a log number SR 291931 to investigate this matter.

76/17 VACANCY : TO BE FILLED BY CO-OPTION

Prior to discussion on this item it was resolved to exclude the public due to the confidential nature of the business.

The Clerk reported there had been 5 applications from interested parties to be elected by the co-option process to fill the current vacancy of Parish Councillor. The Clerk also explained the process which needed to be undertaken.

It was resolved that the ballot be conducted as a written ballot, The Clerk acting as scrutineer. As a result :

It was resolved that Michael Hughes of 28 Southfield, Heptonstall, be elected as Council Member for Heptonstall Parish Council, and be invited to complete a Declaration of Acceptance of Office of Councillor at the next meeting of this Council.

It was further resolved that Anne Crossfield of 3 Church Street, Heptonstall, be invited to accept the position of Co-opted Member of Heptonstall Parish Council utilising her skills and experience.

77/17 TRAINING/DEVELOPMENT OF COUNCIL MEMBERS

It was resolved to approve the attendance of training/development as follows :

Cllr J R Dunford : Village Greens & Common Land 26 October 2017 (full day cost £115).

78/17 TERM DEPOSIT

It was resolved to transfer £4,500 from Term Deposit to Current Account for 6 months with effect from 18 October 2017.

79/17 APPROVAL OF ACCOUNTS

It was resolved to approve the following accounts for payment :

R M Greenwood	Salary (net) : ¼ to Sept '17	£1,285.90
	Talk Talk Broadband & telephone (net) : ¼	£ 82.50
	Stationery	£ 20.00
Post Office Ltd	HMRC - PAYE	£ 321.60
Heptonstall Festival	Grant 2017/18	£ 250.00
1 st Heptonstall Guides	Grant 2017/18	£ 150.00
YLCA	Training Fees (2) (£50 + £115)	£ 165.00
CPRE	Annual Subscription	£ 36.00
LexisNexis	10 th Edition : Local Council Administration	£ 59.50
Heptonstall Social & Bowling Club	Redevelopment Grant 2017/18	£4,000.00
Mrs J Crowther	Travel	£ 8.84
Mrs S Slater	Travel	£ 12.41

80/17 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented for information.

(b) The following **Planning Applications** were presented for comment :

- **PA 17/007949/FUL : Detached double garage – Pike Stone Bank House, Slater Ing Lane, Heptonstall**

No objections arose.

- **PA 17/00996/HSE : Two storey extension to side & rear – Salter Ing Hall, Faugh Lane, Heptonstall**

It was resolved to object to this application. It was considered the development would not be sympathetic to the site which is a historic house in a rural location, and would radically change the appearance of the property.

81/17 Arising from correspondence received :

It was reported that a hedge overhanging the public right of way outside 42 Longfield, Heptonstall, preventing free access to pedestrians.
A similar problem exists along Eaves Lane adjacent to Becketts Close
Additionally rocks have been placed along the roadside verge down Southfield, Heptonstall.

It was resolved all these aspects be reported to Calderdale MBC Highways for remedial action.

82/17 DATE & TIME OF NEXT MEETING

The Clerk reminded members that the next meeting of this Council would be held on Monday 2 October 2017 at 7.30 pm, to be preceded by a Public Meeting at 7.00 pm

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(Chairman)

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(Date)