

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL J I & N SCHOOL, 3 SEPTEMBER 2018

Present : Councillors M Edwards (Chairman) A Baldwin J Crowther J R Dunford
M Hughes N James S Slater & B Stott

69/18 APOLOGIES OF ABSENCE

The absence of Councillor Roberts was noted.

70/18 DECLARATIONS OF INTERESTS

There were no Declarations of Interests at the commencement of the meeting.

71/18 PUBLIC PARTICIPATION

There was no Public Participation.

72/18 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 6 August 2018 were approved as a correct record.

73/18 Arising from the minutes it was resolved that members nominated to **review the revisions to Standing Orders** should be **Councillors Edwards and Dunford**.

74/18 NEIGHBOURHOOD PLANNING

Mr Greenwood reported that the 6th draft of the joint plan was now to be called a 'Preview'.

Councillor Slater provided an update on the latest meeting of the Joint Neighbourhood Plan for which she was thanked.

A detailed, structured discussion then ensued in respect of the Preview during which a list of specific adjustments were compiled to be passed to the compilers. Revisions/additions were agreed in respect of the Heptonstall Specific Policies :

Heptonstall Specific Policies

- Support will be given to carefully designed and sensitively located new housing developments, especially 'infill schemes of between 1-5 dwellings.
- The existing Recreation Ground on Longfield is not available for development as it is covered by a Covenant securing the site for recreational purposes in perpetuity.
- Any future housing developments must be evaluated as to the extent to which they impact on existing views, do not adversely affect vehicular access and

local traffic loads, are well designed (see NP No) and include affordable properties and social housing (see NP No).

- Where appropriate, support will be given to the provision of new residential schemes which facilitate future adaptations for the elderly.
- A detailed review of the suitability of the Ogden Delph (former quarry) site as the location for a visitor parking facility should be undertaken and proposals for its future development put forward and reviewed by the local community.
- Where appropriate, support will be given to proposals which re-use existing non-domestic buildings, especially those which include small scale employment uses, such as craft based activities, and enhance the range of retail provision in the Parish.
- Any new development should not have a detrimental impact on the amenities, services or infrastructure provisions of the area.
- The village envelope boundary should be reviewed and possibly adjusted subject to careful consideration by the Parish Council in consultation with residents. (It is recommended to take advice from the Joint Neighbourhood Planning Committee on this aspect).
- Proposals for the large scale development of windfarms will not be supported
- Access to Heptonstall from trunk road A646 should not suffer detrimental impact, and should be subject to appropriate traffic management schemes within the area of Hebden Royd Township.

It was resolved thanks be recorded from the Chairman and Clerk for the detailed work undertaken by members on this topic, and that thanks also be recorded to Councillor Edwards for his manner of chairing the detailed discussions.

75/18 TRAINING/DEVELOPMENT & Conference Opportunities

Following previous approval, Councillor Edwards confirmed he would be able to attend the YLCA One Day Conference to be held 28 September 2018. (The Clerk to proceed with the required booking.)

76/18 BRIDGE REPAIRS AT NOAHDALE

The Clerk was pleased to report the work of repairs by CROWS had been concluded a week ago and he had sent a note of appreciation to Richard Peters (CROWS' Secretary).

77/18 WORLD WAR 1 : CENTENARY COMMEMORATION & FUNDING

Councillor Edwards reported discussions he had held with Mr Kidd regarding commemorating the centenary of the end of the first World War. The planting of a cherry tree in St Thomas' churchyard, and an appropriate placque was considered a favoured

option. The dedication to take place on 11 November as part of the Service of Commemoration.

His actions were thanked and approved, and it was resolved a spend of £199 maximum be allocated to this project.

78/18 TERM DEPOSIT

Following a report by The Clerk, it was resolved to transfer £4,000 from Term deposit to the Council's Current Account on 16 October 2018 for a six month term.

The Clerk was thanked for his information.

79/18 APPROVAL OF ACCOUNTS

The following accounts were approved for payment :

R M Greenwood	Salary (net) ¼ to 09/18	£1,312.00
(TalkTalk)	Telephone/Broadband ¼to 09/18	£ 88.00
HM Revenue & Customs	PAYE	£328.00
CPRE	Annual Subscription	£ 36.00

80/18 PLANNING

(a) **Planning Decisions** : there were no decisions to report.

(b) **Planning Application 18/00971/LBC : Replacement of 5 double glazed windows in UPC frames to double glazed units in lacquer finished hardwood frames – 2/3 Knowl Top, Edge Hey Green, Colden.** No objections arose.

81/18 Arising from correspondence received :

- **Replacement street lighting : Heptonstall Village** – The Clerk tabled details of proposed replacement lighting within the Conservation Area, following the meeting of Ward Councillors Young and Courteney with officers from Calderdale Council. It was resolved to ask for clarification of arrangements in respect of wall mounted lanterns.
- **World War 1 Commemorations** : it was resolved at advise Calderdale MBC's Mayor's Secretary of the arrangements already agreed for this parish.

82/18 GENERAL DATA PROTECTION REGULATIONS

Following provision by The Clerk of the appropriate drafts it was resolved to approve the establishment of the following GDDPR documents and Policies :

- Data Protection Policy
- Privacy Notice – Public
- Privacy Notice – Councillors & Staff
- Consent Form
- Subject Access Request – Policy + Checklist

- Records Information Policy
- Information Audit

83/18 REVIEW OF CALDERDALE MBC's DRAFT LOCAL PLAN

Discussion took place in respect of the opportunity to comment on the draft plan.

One specific aspect that had not been addressed within the plan was the extension of the Village Envelope at Slack, which had been advised to Spatial Planning in July 2017 (and repeated).

It was resolved to address this aspect and copy to Calderdale MBC as well as Lindsay Smales & Emma Green of the Joint Neighbourhood Planning Group.

84/18 CONTINUED ABSENCE OF COUNCILLOR ROBERTS

The Clerk confirmed that the last approved absence of Councillor Roberts was provided on 9 April 2018, and the 'six month rule' would therefore expire on 9 October (a week after the next monthly meeting).

It was resolved to instruct the Clerk to write to Councillor Roberts setting out the position and the options available to him. (Given his long and valued service it was considered preferable that he formally retire by resignation rather than the invoking of the 'six month rule').

85/18 DATE & TIME OF NEXT MEETING

The Clerk confirmed that the next monthly meeting would be held at 7.30 pm on Monday 1 October 2018.

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(Chairman)

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(Date)