

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL J I & N SCHOOL, 2 JULY 2018

Present : Councillors M Edwards (Chairman) A Baldwin J Crowther J R Dunford
M Hughes N James S Slater & B Stott

39/18 APOLOGIES OF ABSENCE

No apologies of absence were received.

The absence of Councillor Roberts was noted.

40/18 DECLARATIONS OF INTERESTS

There were no Declarations of Interests at the commencement of the meeting.

41/18 PUBLIC PARTICIPATION

A parishioner attended to welcome Councillor Edwards as the Chairman for 2018/19 who was wished good luck in his appointment.

Councillor Crowther was thanked on behalf of the Parish for her past year as Chairman.

42/18 The **minutes of the Annual Meeting** of Heptonstall Parish Council held 14 May 2018 were approved as a correct record.

43/18 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 14 May 2018 were approved as a correct record.

44/18 COUNCIL INSURANCE W.E.F. 1 June 2018

The Clerk confirmed he had obtained Council Insurance from 1 June 2018 with a 3 year deal with Zurich Municipal in accordance with the instruction on 14 May 2018. He produced documentation of the policy for perusal.

45/18 TRAINING/DEVELOPMENT

It was resolved to approve a training opportunity : Chairmanship, Councillor Slater, October 2018, cost £45.00.

46/18 APPROVAL OF ACCOUNTS

The following accounts were approved for payment :

R M Greenwood	Salary ¼ to 06/18 (net)	£1,312.00
	Telephone/Broadband ¼ to 06/18	£ 85.50
	Stationery	£ 15.00

HM Revenue & Customs	PAYE	£ 328.00
CROWS	Footpath Repair	£ 60.00
YLCA	Training Fee	£ 45.00
Heptonstall J I & N School	Meeting Room	£ 72.00

47/18 PLANNING

(a) Planning Decisions : notification of recent decisions were received from the Planning Authority and presented to members for information.

(b) There were no new Planning Applications to consider on this occasion.

48/18 ROLLING PROGRAMME OF COUNCIL ACTIVITIES

The Clerk gave a verbal update on various items on the activity list. Additionally it was agreed to follow up the proposed action on the Clapper Bridge at Colden given its serious state of disrepair.

49/18 Arising from correspondence received :

- **Litter Bins** – it was resolved to seek either a larger bin at Slack Top, or an additional one to accommodate current need. It was further resolved to ask that the damaged bin at the end of Edge Lane be replaced.
- **Missing finger post** – it was reported there is no longer a finger post on Northgate indicating Heptonstall Methodist Church. Given the extensive interest in this historic building it was resolved to ask for a replacement sign.
- **Footpath 40 (Heptonstall)** – a complaint had been received about speeding cycles travelling down this path from Sunnybank toward Slack. Damage has been caused and livestock killed as a result. It was resolved to ask Calderdale Highways to install appropriate signage.

50/18 HOSTING OF SOUTH PENNINE BRANCH OF YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

Following a report of this successful event it was resolved to record thanks to the Chairman (Councillor Edwards) for the manner of the welcome he offered to the attendees. Thanks too were recorded to Mr Ray Melling who prepared the room at Heptonstall Social & Bowling Club in readiness for the event – the Clerk to communicate such thanks to Mr Melling.

51/18 REVISION OF MODEL STANDING ORDERS

The Clerk reported that revisions have been made to the Model Standing Orders published by the National Association of Local Councils and that this Council's version was therefore in need of review/revision.

Mr Greenwood advised that this work be undertaken once all remaining issues in respect of GDPR are finalised. Members agreed with this course of action.

52/18 GENERAL DATA PROTECTION REGULATIONS

The Clerk confirmed the level of progress to put in place the policies etc pertaining to GDPR which would be expanded by an imminent meeting of the appointed Working Group.

53/18 NEIGHBOURHOOD PLANNING & THE LOCAL PLAN

Councillor Slater provided an update on the progress and updated timescale of the Joint Neighbourhood Plan for which she was thanked.

Reference was made of a recent article in Hebden Bridge Times which described the Joint Neighbourhood Planning Committee as being a committee of Hebden Royd Town Council which is incorrect. HRTC is simply one of the five councils which make up the Joint Committee.

It was agreed to advise the Clerk of the Town Council (who was not the author of the article) accordingly.

54/18 DATE & TIME OF NEXT MEETING

The Clerk confirmed that the meeting (monthly) would be held at 7.30 pm on Monday 6 August 2018.

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(Chairman)

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(Date)