

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL J I & N SCHOOL, 4 FEBRUARY 2019

Present : Councillors M Edwards (Chairman) A Baldwin J Crowther J R Dunford
M Hughes N James & B Stott

139/18 APOLOGIES OF ABSENCE

Apologies of absence were received from Councillor Slater.
Approval of absence was neither sought nor granted.

140/18 DECLARATIONS OF INTERESTS

Councillor James declared a Disclosable Pecuniary Interest in respect of Minute No. 141/18.

141/18 GRANT AWARDS : HEPTONSTALL EXHIBITIONS CHARITY & RICHARD NAYLOR CHARITY

The charities were represented by Mr Tony Greenwood who explained the charities and answered relevant questioned. He was thanked his attendance.

Councillor James, having declared a Disclosable Interest, left the room before any discussions commenced.

It was resolved to award Grants of £500 to each of Heptonstall Exhibitions and Richard Naylor Charities.

Councillor James returned to the meeting.

142/18 PUBLIC PARTICIPATION

There was no Public Participation.

143/18 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 7 January 2019 were approved as a correct record.

144/18 The **minutes of the Staffing Committee** of Heptonstall Parish Council held 14 January 2019 were approved as a correct record.

145/18 The **minutes of the Finance Committee** of Heptonstall Parish Council held 14 January 2019 were approved as a correct record.

146/18 RISK ASSESSMENT

Councillor Edwards (as Risk Assessor) reported his inspection of The Pinfold. The walls were in good order, there were not many overhanging branches, the picnic benches were

fine. There were, however, a few protruding branches which Councillor Edwards had arranged to be trimmed back at no cost to the Council.
He was thanked for report and actions.

147/18 BUDGET CONSIDERATIONS 2019/20

Following the recommendations of the Finance Committee it was resolved the following budgetary issues be implemented for 2019/20 :

- **Clerk's Salary** : for the number of paid hours to remain at 10.5 per week, the salary to be included in the budget to be in the sum of **£6,6764 for 2019/20** following the implementation of the NJC National award from 1 April 2019. (new Pay Point 17)
- **Chairman's Allowance** : It was resolved that this item be re-evaluated with effect from 1 April 2024, unless there are exceptional intervening circumstances. The Allowance for 2019/20 be **£742**.
- **Grants** recommended for allocation :
 - **Royal British Legion** : Wreath + donation : **£100**
 - **Heptonstall Social & Bowling Club** : Parking Provision **£350**
 - **Hebden Bridge Bowling Club** (via Midgehole Working Men's Club) – to be spent on either the bowling green or the bowling club premises, on a draw down basis **£250**
 - **Heptonstall Lights & Planting Group** for Xmas Tree insurance **£250**
 - **Heptonstall Lights & Planting Group** – to make provision for a Christmas Tree on a draw down basis - **£160**
 - **Heptonstall Village Team** – **£1500**
 - **Heptonstall Exhibitions and Richard Naylor Charities** - **£500 for each**
 - **Heptonstall Festival Committee** **£250**
 - **Heptonstall Guides** for equipment **£225**
 - **Pennine Spring Music** : **£250** for sponsorship of youth activity
 - **Contingency provision** **£1500**
- **Subscriptions** were approved in accordance with the list provided by The Clerk : **£670**. It was resolved to recommend to withdraw from membership of Community First Yorkshire
- **Insurance** : Continue with the 3 year lock in with Zurich International . **£260**.
- **Neighbourhood Planning** : estimated contribution **£200**
- **Defibrillator cabinet electricity costs** : **£50** to the occupant of the Post Office premises.
- Allocation to **Computer Reserve of £200** (making **£1154** at 1 April 2019) and **£500 to Elections Reserve = £3,500**
- **Creation of new Reserve (Contingency Reserve) £11,800** at 1 April 2019.
- **Investment Strategy** : to continue with investment policy as at present (invest surplus funds in renewable 6 month Term Deposit – April and October each year).

148/18 PRECEPT 2019/20

It was resolved to recommend a Precept and request the sum of **£17,500** (in addition to the two grants allocated to the Council of £952 + £1,138 making a total of £19,590). This would represent an increase on Band D property of 76 pence per annum.

149/18 APPROVAL OF ACCOUNTS

The following accounts were approved for payment :

Yorkshire Local Councils Assns.	Training Fees (2)	£230.00
R M Greenwood	Stationery	£ 26.50
	Ink Cartridges	£ 66.98
<i>Received : Yorkshire Electricity plc</i>	<i>Wayleave</i>	<i>£ 2.30</i>

150/18 AUTHORISATION OF CHEQUE SIGNATORIES

It was resolved to arrange for a fresh mandate for the signing of cheques. This would involve removing all existing signatories and replacing with :

Councillors Jean Crowther, Michael V Edwards, Nicholas James & Brian Stott.
The Clerk would make all necessary arrangements.

151/18 PLANNING

(a) Planning Decisions : Decisions made by the Planning Authority were reported to members.

(b) Planning Applications :

PA 19/00010/LBC & 19/00009/FUL : Conversion of barn to dwelling including reinstatement of roof and lean-to extension (including Listed Building Consent) – Barn at Little Learings Farm, Smithy Lane, Colden, Heptonstall

No objections arose.

PA 18/01551/LBC : Demolition of existing single-storey extension to rear, replacement windows and door, re-roofing, rooflights to rear, renovation and internal alterations including re-siting of staircase (Listed Building Consent) – New Edge Farm, Edge Lane, Colden, Heptonstall.

No objections arose.

PA 18/014463/FUL : Extension of existing car park incorporating improvements to drainage, surfacing and landscaping – Car Park, Widdop Road (Clough Hole), Heptonstall.

It was resolved to support this proposal.

(c) PA 18/00948/FUL : Residential development – High Street, Hebden Bridge

It was resolved that Councillor Dunford and The Clerk should introduce the concerns of this Council when meeting the following day (Parish & Town Council Development Group).

152/18 ARISING FROM CORRESPONDENCE RECEIVED

REPAIRS TO HEBBLE HOLE BRIDGE : It was resolved to respond to the Chairman of Blackshaw Parish Council and support his proposal to arrange a joint celebratory event on 14 April 2019 following the completion of the repairs to the bridge.

COFFEE MORNING WITH MP : It was agreed it would be helpful for members attend the upcoming event – a chance to discuss the problems of bus accessibility being impeded by indiscriminate parking, as well as High Street development and resultant parking on Heptonstall Road.

153/18 NEIGHBOURHOOD PLANNING

Councillor Hughes provided an update from the last meeting of the Joint Neighbourhood Plan Committee, when a draft of the layout of the emerging plan had been presented.

He reported a deficiency of photographs of key views within the parish and encouraged members to provide any images which would enhance the documents.

He was thanked for his report.

154/18 DATE & TIME OF NEXT MEETINGS

The Clerk confirmed that the next monthly meeting would be held at 7.30 pm on Monday 04 March 2019, to be preceded by the Annual Assembly of the Parish Meeting to commence at 7.00 pm.

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(Chairman)

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(Date)