

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL J I & N SCHOOL, 1 APRIL 2019

Present : Councillors M Edwards (Chairman) A Baldwin J Crowther
N James S Slater & B Stott

Committee Co-optee A Crossfield

Prior to the commencement of formal business, the Chairman (Councillor M V Edwards) explained this would be his last meeting as Chairman in this municipal year. He wished the Council well for the future following the formation of a 'new' Council for the 4 year term commencing 13 May 2019. He thanked all members for the support given to him during his chairmanship and highlighted the hard work put in by Councillors Slater and Hughes in respect of progressing the preparation of the Joint Neighbourhood Plan. He also thanked The Clerk for his advice and support which had been welcomed, and wished the succeeding Chairman good luck for the coming year.

169/18 APOLOGIES OF ABSENCE

Apologies of absence were received from Councillors Dunford and Hughes. Both absences were resolved to be approved absences.

170/18 DECLARATIONS OF INTERESTS

There were no Declarations of Interest at the commencement of the meeting.

171/18 PUBLIC PARTICIPATION

In addition to the Council's co-opted committee member there were four members of the public present, three of whom wished to speak.

The first resident wished to express thanks to Council members and The Clerk for the work of the Council for the past 12 months whilst tackling several important issues. He also wished to record thanks to ex-Councillor Keith Roberts as well as retiring Councillor Dr John Dunford for the contribution they had each made for the good of this community over so many years.

A resident of Townfield Lane raised concern following the recent fell Race which had successfully attracted 270 runners. He explained the meagre toilet facilities were inadequate for such an event and this resulted in many participants using the field behind Townfield Lane properties to relieve themselves – in full view of the adjacent residences. He strongly confirmed this was unacceptable and asked the Parish Council to resolve this matter.

The Chairman confirmed he would speak with the Events Organiser at Calderdale Council.

A resident at Top'oth'Town queried the use of the land immediately outside 3 Church Street for parking/dropping off/loading etc given the zonal restrictions throughout Heptonstall Village.

Discussion ensued on this matter, including the resident of the property.

172/18 The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 4 March 2019 were approved as a correct record.

173/18 APPROVAL OF ACCOUNTS

The following accounts were approved for payment :

Miss M G Morgan	Internal Audit	£	100.00
R M Greenwood	Travel	£	55.80
Pennine Spring Music	Grant : Youth Participation	£	250.00
Trustees of R Naylor dec'd	Grant	£	500.00
Govrs of Hept Exhibitions	Grant	£	500.00
Hept Lights & Planting Gp	Insurance	£	250.00
" " "	Christmas Tree	£	160.00
Hept Social & Bowling Club	Public Parking Grant	£	350.00
Heptonstall 1st Guides	Grant	£	225.00
Midgehole WMC	Grant : HB Bowling Club	£	250.00
Heptonstall Festival	Grant	£	250.00
Heptonstall Village Team	Grant	£	1,500.00
Yorks Local Couns Assns	Annual Subscription	£	422.00
LexisNexis	Publication (LCR)	£	110.99
Tony Spink	Defib Electricity	£	50.00
Hept J I & N School	Meeting Room	£	96.00
Yorkshire Bank plc	Term Deposit transfer	£	5,500.00
			<u>£ 10,569.79</u>
Elections Reserve	Reserve Addition	£	500.00
Computer Reserve	Reserve Addition	£	200.00
Contingency Reserve	Reserve Addition	£	-
<i>Calderdale MBC</i>	<i>Precept</i>	<i>£</i>	<i>17,500.00</i>
<i>Calderdale MBC</i>	<i>Grant</i>	<i>£</i>	<i>952.00</i>
<i>Calderdale MBC</i>	<i>Coun Tax Reduction Gnt</i>	<i>£</i>	<i>1,138.00</i>
<i>Yorkshire Bank plc</i>	<i>Term Deposit Interest</i>	<i>£</i>	<i>110.99</i>

174/18 BUSINESS TERM DEPOSIT

The Clerk was able to confirm arrangements had been put in place to transfer £5,500 from Current to Term Deposit for 6 months from 18 April 2019.

175/18 APPROVAL OF FINANCIAL REPORT : YEAR TO 31 MARCH 2019

It was resolved to approve the Financial Report for the 12 months ending 31 March 2019.

176/18 APPROVAL OF RECEIPTS & PAYMENTS ACCOUNTS : 2018/2019

It was resolved to approve the Council's Accounts for the year to 31 March 2019.

177.18 CERTIFICATION EXEMPTION FROM EXTERNAL AUDIT FOR THE FISCAL YEAR 2018/19

It was resolved that Heptonstall Parish Council is exempt from external audit for the year 2018/19 as its annual turnover or expenditure does not exceed £25,000.

178/18 PLANNING

(a) Planning Decisions : Decisions made by the Planning Authority were reported to members.

(b) Planning Applications :

PA 19/00254/HSE : Demolition of existing conservatory to facilitate 2 storey extension to rear and new first floor window openings (Revised Scheme to PA 18/01426).

No objections arose.

179/18 ELECTIONS MAY 2019

The Clerk iterated that submission of Nomination papers should be made BY HAND to the Electoral Services office at Mulcture Hall Road, Halifax by the date and time already notified, and invited any questions arising in the intervening period.

180/18 APPROVAL OF COUNCIL'S UPDATED POLICIES

It was resolved to approve (from 1 April 2019) the updated Council Policies which had been provided to all members.

181/18 APPROVAL OF COUNCIL COMMITTEES' TERMS OF REFERENCE

It was resolved to approve the Terms of Reference for each Council Committee which had been provided to all members.

182/18 DISCHARGE OF RAW SEWAGE : HEBBLE HOLE, COLDEN

The Clerk provided updated information from Calderdale MB Council Environmental Health Dept with regard to tracing the source of the offending discharge.

183/18 CELEBRATING THE RE-OPENING OF HEBBLE HOLE BRIDGE

Members were reminded of the joint celebration (with Blackshaw Parish Council) of the re-opening of the clapper bridge at Hebble Hole, Colden, on 14 April 2019. It was agreed to share any ancillary costs with Blackshaw Parish Council.

184/18 ROLLING LIST OF COUNCIL ACTIONS

The Clerk provided members with an updated list of actions which was accepted.

185/18 NEIGHBOURHOOD PLANNING

Councillor Slater provided an update from the last meeting of the Joint Neighbourhood Plan Committee.

She explained that the process still required additional information, but the opportunity to comment was nearing its deadline. She also commented that a new Chairman of the Joint Committee had been elected – Cllr R M Greenwood of Erringden Parish Council. She was thanked for her report and confirmed the next meeting of the Joint Committee would be held in May, given the intervention of purdah.

186/18 DATE & TIMES OF NEXT MEETINGS

The Clerk confirmed that the next meetings of Council would be held as follows :

Annual Meeting 13 May 2019 at 7.00pm.

Monthly Meeting 13 May 2019 at 7.30pm.

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(Chairman)

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(Date)