

Clerk:Hannah Sherriff-Jackson Tel: 07908 855677 Email:sherriff98@outlook.com

1 Denholme Gate Denholme BRADFORD West Yorkshire BD13 4EP

## **SUMMONS**

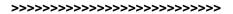
The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 23 May 2023** commencing at **7.30 p.m.** 

## **AGENDA**

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

- 1. Signature of Declaration of Office for any member absent on 16 May
- 2. Apologies of absence and reasons : to note apologies and consider whether any reasons are 'Approved Reasons for Absence'
- 3. Declarations of Interests (existence and nature) with regard to items on the agenda.
- 4. To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)
- 5. Minutes of previous meeting: Monthly Meeting held 04 April 2023 \*
  Annual Council Meeting held 16 May 2023 (If available)
- **6.** To consider any matters arising from the Minutes: items not specified on this agenda
- 7. Consider training/webinar/conference opportunities
- 8. Environmental Grant: to consider application from Heptonstall Allotment Group
- Approval to renew Council Insurance with Zurich Insurance at a continued cost of £257.50
- 10. Approval of Financial Report: 12 months to 31 March 2023



- 11. Approval of Receipts & Payments Accounts to 31 March 2023
- 12. To recognise turnover/expenditure for 2022/23 below £25,000 and resolve to declare and record exemption from External Audit
- 13. To wet sign the Certificate of Exemption from External Audit 2022/23.
- 14. To approve and wet sign Section 1 (Annual Governance Statement) of the Annual Governance & Accountability Return 2022/23
- 15. To approve and wet sign Section 2 (Accountability Statement 2022/23) of the Annual Governance & Accountability Return 2022/23
- 16. To receive and approve Internal Audit report for the year 2022/23
- 17. Approval of Accounts to Pay per schedule (to be tabled)
- 18. Newsletter: to consider its future: compilation, reviewing, distribution & costing
- 19. Planning : (a) To receive Decisions made by Calderdale MB Council (b) To make recommendations in respect of Planning

Applications

- 20. To receive Correspondence and address any matters arising
- 21. Dog Fouling (Cllr Baldwin)
- 22. Condition of roadway: garages between Longfield & Southfield (Cllr Cutts)
- 23. To receive Reports from representation meetings etc.
- 24. Neighbourhood Planning:
  - To receive verbal report of latest meeting of Joint N/hood Planning Committee (Cllr Slater)
- 25. Confirmation of date/time of next meetings to be held:
  - Monthly Council Meeting @ 7.30 pm Tuesday 4 July 2023

RMGreenwood Clerk

\* Copy enclosed