

**MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 01 AUGUST 2023**

Present: Councillors: B Cutts (Presiding) S Slater M V Edwards
M Hughes C Jackson

(Also in attendance: Clerk Hannah Sherriff-Jackson)

57/23 APOLOGIES (AND REASONS) OF ABSENCE

Apologies of absence were received by the Chairman – Councillor Crowther and Councillor Baldwin. No request was made for the reason of absence to be considered as an Approved Reason.

58/23 DECLARATIONS OF INTEREST

No declarations were made.

59/23 PUBLIC TOILETS: RECEIVE UPDATES AND CONSIDER NEXT STEPS

The Council has received no update regarding the reopening of the toilets. The Council agreed to follow this up with the Ward Councillor at the Heptonstall Parish Council meeting in September.

60/23 PUBLIC PARTICIPATION

Two electors attended.

First elector attended regarding the item discussed at minute 59/23. The elector represented the Heptonstall Community Asset group who are seeking information regarding an asset transfer of the public toilets.

Second elector expressed concerns over the amount of traffic traveling through the village. They were concerned about the speed of the traffic and the impact this was having on the cobbled road surface. Councillor Slater agreed to raise this issue at the next Safer Cleaner Greener meeting.

61/23 MINUTES OF PREVIOUS MEETING

Minutes of previous meeting of Heptonstall Parish Council were approved as a correct record in respect of the following:

- Monthly Meeting held 4 July 2023

- Amendment made to Minute 54/23 to omit words “and carved by Mr Bailey”

Arising from the minutes the Council was informed by the Clerk that they are still awaiting a response from CMBC regarding the toilets.

62/23 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

The Clerk reported on her successful completion of ILCA and their commencement of FILCA.

63/23 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net)	£466.23
	Home Working Allowance (August)	£26.00
	Domain Costs	£4.20
	Stationery	£24.86
	Training Fee	£144.00
HMRC	PAYE	£116.60
Lambert Printing & Design Limited	Newsletter Printing	£220.00
TOTAL		£1001.89

64/23 NEWSLETTER: RECEIVE AN UPDATE

RESOLVED: That the Council defer this item until the Heptonstall Parish Council meeting in September.

Thanks were given to Andrea Baldwin for producing the newsletter which has been very well received and looks very professional.

65/23 PLANNING

(a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) **New Applications:** there were no new applications to consider.

66/23 ARISING FROM CORRESPONDENCE RECEIVED

Incident on Towngate: The Council advised the sender to report the incident directly to Calderdale Highways and other relevant authorities. The Council agreed to put an item in the next newsletter providing information on how to report any future incidents. Councillor Slater agreed to raise this issue at the next Safer Cleaner Greener meeting. The Council agreed to put the issue of reporting incidents onto the agenda for the Heptonstall Parish Council meeting in September.

Noticeboard: The Council expressed that the noticeboard is not Heptonstall Parish Council property. The Council instructed the Clerk to email CROWS to inform them to contact CMBC regarding this.

67/23 BATTLE OF HEPTONSTALL: CONSIDER PROPOSAL

RESOLVED: That the Council pass this information on to Friends of Heptonstall Museum.

68/23 WEBSITE REQUEST: REQUEST FOR INFORMATION

RESOLVED: That the Council pass this request on to Friends of Heptonstall Museum.

The Council also agreed to contact Nick Dymott to request information regarding numbers of website hits.

69/23 YORKSHIRE AIR AMBULANCE: REQUEST FOR SUPPORT

RESOLVED: That the Council will send the Grant Application Form to YAA and invite an application.

70/23 REPRESENTATIVE REPORTS

Councillor Edwards gave a report from his meeting with Northern Gas Networks regarding the works on Heptonstall Road. He requested that the road closure sign at the bottom of Heptonstall Road be moved to avoid confusion. He reported that the sign on Draper Corner has been changed to include that the road is open for access only and to include the duration of the closure.

Councillor Slater gave a report of her latest meeting of Calderdale's Safer Cleaner Greener Committee. This included a report that the drains on Slack and elsewhere in the village have been cleaned to prevent future flooding. The Council gives thanks to Peter Stubbs at CMBC for dealing with this issue so promptly. She also reported that a Violence Reduction Unit is being

established by CMBC. The Council agreed to include this in the next newsletter with a link to the Violence Reduction Unit Report.

71/23 NEIGHBOURHOOD PLANNING

Councillor Slater reported that the draft Neighbourhood Plan had been sent to CMBC and had been returned with a list of required amendments. She reported that a follow-up meeting would be taking place.

72/23 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 24 August 2023.

The Clerk advised the next meeting would be held:

- **Monthly Meeting at Heptonstall Social & Bowling Club at 7.30 pm on Tuesday 5 September 2023**

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(Chair)

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(Date)