

**MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 05 SEPTEMBER 2023**

Present: Councillors: J Crowther (Chairman) B Cutts M V Edwards
S Slater C Jackson A Baldwin

(Also in attendance: Clerk Hannah Sherriff-Jackson & Ward Councillor Sarah Courtney)

73/23 APOLOGIES (AND REASONS) OF ABSENSE

Apologies of absence were received by Councillor Hughes.

No request was made for the reason of absence to be considered as an Approved Reason.

74/23 DECLARATIONS OF INTEREST

No declarations were made.

75/23 PUBLIC PARTICIPATION

One elector attended representing the Heptonstall Community Asset group to discuss the issue of the public toilets at minute 76/23.

A representative from CMBC also attended to discuss the issue of the public toilets at minute 76/32.

76/23 PUBLIC TOILETS: RECEIVE UPDATES AND CONSIDER NEXT STEPS

Councillor Cutts gave an update on the current situation regarding the toilets.

Ward Councillor Courtney informed the Council that CMBC has no intentions to reopen the public toilets.

Issues around current signage and running costs were discussed.

The representatives from HCA and CMBC agreed to discuss the issue further and update the Council on progress.

77/23 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 1 August 2023

Arising from the minutes the Council was informed by the Clerk that they had received a response from the Friends of Heptonstall Museum regarding the item at minute 67/23.

Councillor Slater informed the Council that the drain cleaning team from CMBC hasn't yet returned to clean the remaining drains.

78/23 ELECTION TO APPOINT 2 CO-OPTED COUNCIL MEMBERS

The election process took place.

The successful candidates were Nicholas Dempsey and Joanne Holt.

79/23 TRAINING/WEBINAR/CONFERENCE OPPORTUNITES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

80/23 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net)	£466.44
	Home Working Allowance (September)	£26.00
	Training Fee	£53.45
	Domain Costs	£4.20
	Postage	£29.50
HMRC	PAYE	£116.40
Heptonstall Social & Bowling Club	Room Rent (Summer Term)	£104.00
	Donation for Room Hire (9 th September)	£150.00
Fiona Gibbon	Catering (9 th September)	£400.00
TOTAL		£1349.99

81/23 BUSINESS TERM DEPOSIT: TRANSFER OF FUNDS

RESOLVED: To transfer £5,000 from the Business Term Deposit A/c to the Current A/c.

82/23 NEWSLETTER: RECEIVE AN UPDATE

Councillor Baldwin informed the Council that the Autumn Edition of the newsletter was ready for printing.

83/23 PLANNING

(a) Planning Decisions: Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) New Applications:

1. **23/00822/VAR – RESOLVED:** the Council had no objections
 - High Greenwood House, Widdop Road, Heptonstall
 - Variation of Condition 1 (Approved Plans) of Planning Application ref: 20/00721/HSE dated: 27/04/2023.
 - Variation to consist of changes to fenestration.

84/23 ARISING FROM CORRESPONDENCE RECEIVED

Fly tipping: The Council has noted the item of correspondence relating to fly tipping.

Friend of Heptonstall Chapel and Sunday School: The Council agreed to send a letter of support for the consultation with the Methodist Circuit.

Grass cutting: Councillor Slater agreed to raise this issue at the next Safer Cleaner Greener meeting.

Slack Bottom drainage gulley's: Councillor Slater agreed to raise this issue at the next Safer Cleaner Greener meeting.

New Vicar: The Council noted that an event is taking place to welcome the new Vicar.

85/23 PURCHASE OF NEW LAPTOP AND MICROSOFT BUSINESS BASIC

RESOLVED: The Clerk can purchase a new laptop within a budget of £400.

RESOLVED: The Clerk can purchase Microsoft Business Basic at a cost of £4.90 per month.

86/23 CIVILITY AND RESPECT PLEDGE

The Council noted the Pledge but decided not to sign it at this time.

87/23 REPRESENTATIVE REPORTS

None given.

88/23 NEIGHBOURHOOD PLANNING

Councillor Slater reported that there is yet to be another meeting of the Joint Neighbourhood Planning Committee so there is nothing to report.

89/23 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 21 September 2023.

The Clerk advised the next meeting would be held:

- Monthly Meeting at Heptonstall Social & Bowling Club at **7.30 pm on Tuesday 3 October 2023**

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(Chair)

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(Date)