

**MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 07 NOVEMBER 2023**

Present: Councillors: J Crowther (Chairman) M V Edwards S Slater
C Jackson A Baldwin M Hughes J Holt
N Dempsey

(Also in attendance: Clerk Hannah Sherriff-Jackson)

103/23 APOLOGIES (AND REASONS) OF ABSENCE

Apologies of absence were received by Councillor Cutts.

RESOLVED: The Parish Council approved Councillor Cutts' reason for absence.

104/23 DECLARATIONS OF INTEREST

Councillor Holt declared a pecuniary interest in item 15 (b) (Planning) (application reference 23/01104/FUL).

Councillor Baldwin declared an interest in item 10 (Social and Bowling Club Car Park).

105/23 PUBLIC PARTICIPATION

Three members of the public attended.

The first elector expressed concerns about the proposed Calderdale Wind Farm. His concerns related to the access routes to the proposed site.

Specifically, he requested:

- No access via Widdop Road as the road is too narrow to accommodate such large vehicles.
- For the bridge at Blake Dean to be listed in order to ensure that repairs will be carried out in the event of damage occurring due to HGV use.
- For the pillbox at the other side of the site to also be listed for the same reason. The pillbox is not in Heptonstall, it is in Wadsworth.

The Parish Council noted the electors concerns.

The second elector wished to reiterate the first electors concerns about the unsuitability of Widdop Road for HGVs.

He then informed the Parish Council of the current situation regarding the Social and Bowling Club car park. Previously, a three way agreement was in place between the Social and Bowling Club, the Parish Council and CMBC for the Social and Bowling Club to allow public use of their car park. In return, the Parish Council and CMBC paid a set cost.

The Parish Council paid their fee in April however CMBC has yet to pay due to the agreement having lapsed. The elector was concerned that the Social and Bowling Club may withdraw the use of the car park as a result of this.

Councillor Edwards informed the elector that he raised this issue at the Ward Forum. He was informed that the Social and Bowling Club need a reference number from CMBC in order to raise an invoice. As the agreement has lapsed, they are unable to get this reference number. The issue is currently with the Legal Department at CMBC who will contact the Social and Bowling Club with a timescale for completion.

The third elector wished to raise an issue around specific planning reference numbers not being included on the Parish Council Meeting agendas. The Parish Council decided to include the planning information on a separate sheet alongside the agenda on the notice boards.

106/23 MINUTES OF PREVIOUS MEETING

Minutes of previous meetings of Heptonstall Parish Council were approved as a correct record in respect of the following:

- Monthly Meeting held 3 October 2023

Arising from the Minutes, the Clerk informed the Parish Council that the site visit from Highways to Towngate has yet to take place. Councillor Edwards raised the issue at the Ward Forum where Councillor Sarah Courtney agreed to take this to request to Highways. The Parish Council agreed that if no site visit has taken place by the time of the January meeting, the issue will appear again as an agenda item.

Councillor Edwards informed the Parish Council that the school bus starts its journey in Mytholmroyd, goes through the village via Towngate, picks up more pupils then comes back through the village to drop those pupils at the school.

Councillor Edwards informed the Parish Council that Jae Campbell is retiring. The Parish Council expressed their thanks and appreciation for all of Jae's work over the years.

107/23 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

108/23 APPROVAL OF FINANCIAL REPORT

RESOLVED: To approve the Financial Report to 30 September 2023.

109/23 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net)	£466.43
	Home Working Allowance (November)	£26.00
	Domain Costs	£4.20
	Postage	£48.75
HMRC	PAYE	£116.40
YLCA	Training – INV-1081	£25.00
	Training – INV-1093	£66.80
	Training – INV-1135	£70.00
TOTAL		£823.58

110/23 CALDERDALE WIND FARM

Councillor Crowther gave a report on the presentation given at the Calderdale Town and Parish Council Annual Conference.

Councillor Crowther then informed the Parish Council that a meeting with other effected Parish Councils has been organised for Monday 13th November to discuss and compose a list of questions to put to Cavendish Consulting.

The Parish Council are formulating a response to the scoping report.

111/23 SOCIAL AND BOWLING CLUB CAR PARK

This was discussed at Minute 105/23.

The Clerk will write to the secretary of the Social and Bowling club to request for the Parish Council to be updated on any developments.

112/23 ROYAL GARDEN PARTY

The Clerk reported that she had contacted YLCA regarding a nomination suggestion however, following a negative response, the Parish Council decided not to make a nomination this year.

113/23 BIODIVERSITY NET GAIN SPD

RESOLVED: That members will read the SPD and comment individually.

114/23 PARISH COUNCIL EMAIL ADDRESSES

RESOLVED: To defer this discussion until January.

115/23 NEWSLETTER: RECEIVE AN UPDATE

Councillor Baldwin reported that the production and publication of the newsletter is going well.

116/23 PLANNING

(a) Planning Decisions: Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) New Applications:

1. **23/01068/LBC & 23/01067/HSE** – RESOLVED: The Council had no objections however have asked if CMBC are so minded to approve these applications, they impose a condition to ask the resident to make the access road level to minimise the risk of flooding.
 - 22 Church Street, Heptonstall
 - Removal of part of a dry stone garden wall to provide access to a new parking space

2. **23/01003/LBC** – RESOLVED: The Council had no objections
 - High Greenwood House, Widdop Road, Heptonstall
 - Internal and external alterations to include:
 - Extension to east elevation
 - Formation of new openings
 - Replacement staircase
 - New partitions at first floor and attic levels
 - Listed Building Consent

3. **23/00630/HSE** – RESOLVED: The Council had no objections
 - 7 Church Street, Heptonstall
 - Roof remodel and alterations to existing single storey rear extension
 - New window and roof light

- Replacing concrete hardstanding with cobblestones
 - Electric vehicle charging point
- 4. 23/01001/LBC – RESOLVED:** The Council had no objections
- Waterloo House, Smithwell Lane, Heptonstall
 - Replace cement pointing with Lime pointing
 - Listed Building Consent
- 5. 23/01104/FUL – RESOLVED:** The Council could not make an informed decision due to the lack of information provided. The Council will arrange a meeting of the Planning Committee to discuss this application once more information has been received.
- Land Off Smithwell Lane, Heptonstall
 - Change of use of land to camping site

117/23 ARISING FROM CORRESPONDENCE RECEIVED

Slack Chapel: Councillor Slater reported that the Chapel is a private residential property. Having spoken to the owners, Councillor Slater reported that the owners are happy to allow people to access the property to take pictures if they approach the owners to ask for permission.

Council of Governors at Calderdale and Huddersfield NHS Foundation Trust: The Parish Council have noted the item of correspondence.

118/23 REPRESENTATIVE REPORTS

Councillor Edwards reported that he and the Clerk attended the YLCA South Pennine Branch Meeting. The guest speaker spoke about sustainable development.

Councillor Edwards also reported that he attended the Ward Forum. The contents of this report are in the Minutes above.

Councillor Edwards attended the introduction for the new Vicar, Ruthi Gibbons. Ruthi Gibbons will be the Vicar for three years. Councillor Crowther will invite her to attend the December meeting.

119/23 NEIGHBOURHOOD PLANNING

Councillor Slater reported that on 26th July, the Joint Neighbourhood Planning Committee met to consider the response from CMBC.

A new draft of the Neighbourhood Plan was prepared with the issues identified by CMBC highlighted in grey and the accepted policies in green. Only a handful of the plan was highlighted in green.

The Committee made the decision to ask the represented Parish Councils whether they want the work on the Neighbourhood Plan to continue. The Parish Council expressed their disappointment at CMBC's response to the Neighbourhood Plan.

Councillor Slater reported that the Committee feel the best way to go forward is to create a Joint Parish Forum consisting of the current Committee members. The Parish Council resolved to support the formation of this group.

The Parish Council wish to thank Councillor Slater and the other members of the Joint Neighbourhood Planning Committee for all their hard work over the years.

120/23 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 23 November 2023.

The Clerk advised the next meeting would be held:

- **Monthly Meeting at Heptonstall Social & Bowling Club at 7pm on Tuesday 5 December 2023**