

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 02 January 2024** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Public Toilets:** To receive an update
5. **Hebden Royd Swimming Pool:** To receive an update and consider any next steps
6. **Minutes of previous meeting:**
 - **Monthly Meeting held 05 December 2023***
7. **To consider any matters arising from the Minutes:** items not specified on this agenda
8. **Consider training/webinar/conference opportunities**
9. **Approval of Accounts to Pay**

H Sherriff-Jackson	Salary (net) to 31/1	£500.76
	Home Working Allce	£26.00
	Domain	£4.80

	Microsoft 365	£5.88
	SLCC Annual Membership	£79.00
	Training Fee	£17.20
	Postage	£38.75
HMRC	PAYE	£125.40
Lambert Print & Design Ltd	Newsletter Printing	£185.00
TOTAL		£982.79

10. Financial Report*: 9 months to 31 December 2023: To resolve approval

11. Calderdale Wind Farm: To receive an update and discuss next steps

12. Newsletter: to receive an update

13. Planning: (a) To receive Decisions made by Calderdale MB Council
(b) To make recommendations in respect of Planning Applications

Please see attached document. Please note – the attached document shows applications received and decided from 05/12-21/12. Any applications received or decided from 21/12-02/01 may also be discussed.

14. Parish Councillor Emails: To discuss and approve the setting up of Parish Councillor email accounts

15. Neighbourhood Watch: To consider the setting up of a Neighbourhood Watch group and decide any on any future actions

16. Roadworks: To discuss the management and time impact of local roadworks and consider any next steps

17. Biodiversity Duty: To consider what actions the Parish Council can take to conserve and enhance biodiversity

18. To receive Correspondence and address any matters arising

- a. Lee Wood Road Safety email*
- b. Accessible Bus Stop email*

19. To receive Reports from representation meetings etc.

20. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 25th January

21. Confirmation of date/time of next meeting to be held:

- Monthly Council Meeting @ 7.30 pm Tuesday 06 February 2024
- Finance & Staffing Committee @ 7.00 pm Tuesday 16 January 2024

*See attached documents