

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 06 February 2024** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Hebden Bridge Picture House:** To receive an update and consider any next steps
5. **Minutes of previous meeting:**
 - **Monthly Meeting held 02 January 2024***
 - **Staffing Committee Meeting held 16 January 2024***
 - **Finance Committee Meeting held 16 January 2024***
6. **To consider any matters arising from the Minutes:** items not specified on this agenda
7. **Consider training/webinar/conference opportunities**
8. **Approval of Accounts to Pay**

H Sherriff-Jackson	Salary (net) to 29/2	£500.96
	Home Working Allce	£26.00
	Domain	£4.80
	Councillor Emails – Mail Basic 25	£4.20

	Training Fee	£11.50
	Microsoft 365	£5.88
HMRC	PAYE	£125.20
YLCA	Training – Inv 1345	£66.80
	Training – Inv 1356	£25.00
	Training – Inv 1382	£33.40
	Training – Inv 1410	£66.80
Heptonstall Social & Bowling Club	Autumn Term (£26/meeting)	£130.00
TOTAL		£1,000.54

9. To discuss and approve the purchase of anti-virus software for the Clerk’s laptop

10. 2024/25 Budget: Presentation of recommendations* from Finance Committee meeting held 16/01/24 including:

- (a) To approve Grant allocations***
- (b) To review level of Insurance Cover***
- (c) To review the draft Budget* per the Finance Committee recommendations**
- (d) To discuss and approve the Precept for 2024/25**
- (e) To confirm continuation of Investment Strategy**

11. Calderdale Wind Farm: To receive an update and discuss next steps

12. Newsletter: to receive an update

13. Planning: **(a) To receive Decisions made by Calderdale MB Council**
(b) To make recommendations in respect of Planning Applications
Please see attached document. Please note – the attached document shows applications received and decided from 02/01-25/01. Any applications received or decided from 25/01-06/02 may also be discussed.

14. Bowling Club Car Park: To receive an update and consider next steps

15. To discuss and consider the adoption of an IT Policy*

16. Biodiversity Policy: To consider the draft policy* and discuss any amendments

17. Road Safety: To discuss road safety concerns on Lee Wood Road and consider any next steps

18. D Day 80*: To consider taking part and discuss any next steps

19. To receive Correspondence and address any matters arising

- a. Heptonstall Road Parking Issues email***
- b. Publicly Elected Governor Calderdale & Huddersfield NHS Trust email***

20. To receive Reports from representation meetings etc.

21. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 22nd February

22. Confirmation of date/time of next meeting to be held:

- **Monthly Council Meeting @ 7.30 pm Tuesday 05 March 2024**

*See attached documents

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council